

## Resolution 2.4

### FINANCIAL AND BUDGETARY MATTERS

#### The Conference of the Parties to the Convention on the Conservation of Migratory Species of Wild Animals,

Recalling Article VII, paragraph 4, of the Convention, which states:

"The Conference of the Parties shall establish and keep under review the financial regulations of this Convention. The Conference of the Parties shall, at each of its ordinary meetings, adopt the budget for the next financial period. Each Party shall contribute to this budget according to a scale to be agreed upon by the Conference",

Acknowledging with appreciation the services of the financial and Secretariat support provided by the United Nations Environment Programme and the support given by the depositary Government,

Noting the considerable number of Parties as well as organizations attending the meeting of the Conference of Parties as observers and the resulting additional expenditure to Parties so incurred,

1. Confirms that all Parties shall contribute to the budget adopted at the scale agreed upon by the Conference of the Parties in accordance with Article VII, paragraph 4, of the Convention;
2. Adopts the budget for 1989-1991 attached as annex I to this resolution;
3. Agrees the scale of contributions of Parties to the Convention as listed in annex II to this resolution;
4. Requests all Parties to pay their contributions as far as possible during the year prior to the one to which they relate or in any case promptly by the beginning of the respective calendar year to which the contributions apply;
5. Takes note of the medium-term plan for 1989-1994<sup>1</sup>;
6. Invites States not parties to the Convention, governmental, intergovernmental and non-governmental organizations and other sources to consider contributing to the Trust Fund referred to below;
7. Decides that the standard participation fee for all non-governmental organizations shall be fixed at United States 150 dollars (except as otherwise reduced by the Standing Committee as required) and urges such organizations to make a greater contribution if possible;
8. Confirms the request of the Standing Committee to the Executive Director of the United Nations Environment Programme to extend the duration of : the Trust Fund to 31 December 1991;
9. Approves the terms of reference for the administration of the Trust Fund, as set out in annex III to the present resolution, for the period 1989-1991;
10. Requests the Standing Committee to consider other options and possibilities concerning the location of the Secretariat and to report on its work to the Third Meeting of the Conference of the Parties.

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<sup>1</sup> See Chapter IV, Report of Committee II, appendix.

Annex 1

BUDGET ADOPTED FOR 1989-1991

(Budget lines correspond to standard UNEP budget codes)

		<u>Estimated cost in United States dollar</u>					
PERSONNEL COMPONENT		w/m	<u>1989</u>	w/m	<u>1990</u>	w/m	<u>1991</u>
1100	Project personnel						
	1101 Co-ordinator (P-4)	12	88 000	12	85 000	12	96 800
	1102 Programme Officer (P-3)	6	32 000	12	70 000	12	77 000
1199	Total		<u>120 000</u>		<u>155 000</u>		<u>173 800</u>
1200	<u>Consultants</u>		<u>25 000</u>		<u>26 500</u>		<u>27 000</u>
1299	Total		<u>25 000</u>		<u>26 500</u>		<u>27 000</u>
1300	<u>Administrative support</u>						
	1301 Bilingual administrative/ Assistant/professional assistant (G-4/G-5)	12	39 600	12	43 560	12	48 000
	1302 Secretary (G-3)		-	6	19 000	12	41 300
	1303 Translators (F/S)		3 000		3 200		6 500
	1322 Temporary assistance/ overtime	6	6 000	3	3 200	6	6 500
	1323 Temporary assistance/ Conference						<u>120 000</u>
1399	Total		<u>48 600</u>		<u>68 960</u>		<u>222 300</u>
1600	<u>Travel on official business</u>						
	1601 Secretariat		16 000		17 850		20 100
	1602 Chairman Standing Committee		<u>3 000</u>		<u>4 000</u>		<u>4 000</u>
	1699 Total		<u>19 000</u>		<u>21 850</u>		<u>24 100</u>
1999	COMPONENT TOTAL		<u>212 600</u>		<u>272 310</u>		<u>447 200</u>
MEETINGS COMPONENT							
3200	<u>Meetings</u>						
	3201 Scientific Council		-		-		15 000
	3202 Working groups (2 per annum)		10 000		11 000		12 000
	3203 Standing Committee (1 per annum)		<u>10 000</u>		<u>11 000</u>		<u>12 000</u>
3999	COMPONENT TOTAL		<u>20 000</u>		<u>22 000</u>		<u>39 000</u>

## EQUIPMENT COMPONENT

4100	Expendable equipment	2 000	3 000	4 500
4200	Non-Expendable equipment <sup>1</sup>	7 000	2 000	2 000
4300	Premises rental <sup>2</sup>	-	-	-
4999	COMPONENT TOTAL	<u>9 000</u>	<u>5 000</u>	<u>6 500</u>

## MISCELLANEOUS COMPONENT

5100 Operation and Maintenance

5101	Computer	2 000	2 200	2 400
5102	Photocopier	2 000	300	550
5103	Other equipment	1 000	1 000	1 000
5104	Premises <sup>2</sup>	-	-	-
5199	Total	<u>5 000</u>	<u>3 500</u>	<u>3 950</u>

5200 Reporting costs

5201	Documents	16 000	11 100	20 000
5299	Total	<u>16 000</u>	<u>11 100</u>	<u>20 000</u>

5300 Sundry

5301	Communications	8 000	9 000	10 000
5302	Other	2 000	2 200	11 000
5999	COMPONENT TOTAL	<u>31 000</u>	<u>25 800</u>	<u>44 950</u>

TOTAL ALLOCATIONS FOR  
SECRETARIAT USE

		272 600	325 110	537 650
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6000	<u>UNEP costs</u>	<u>35 438</u>	<u>42 264</u>	<u>69 895</u>
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	GRAND TOTAL	<u>308 038</u>	<u>367 374</u>	<u>607 545</u>
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	<u>Grand total for biennium: 1989-1991:</u>	<u>1 282 957.</u>		
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<sup>1</sup> Current photocopier rental contract expires in September 1989.

<sup>2</sup> Paid by the Government of the Federal Republic of Germany only if the Secretariat remains in the Federal Republic of Germany.

Annex 2

SCALE OF CONTRIBUTIONS TO THE TRUST FUND, 1989-1991

(Amount of contribution in United States dollars)

	United Nations percentage scale	<u>1989</u>	<u>1990</u>	<u>1991</u>	<u>Total</u>
Benin	0.01	150	159	267	576
Cameroon	0.01	150	159	267	576
Chile	0.07	920	1 114	1 873	3 907
Denmark	0.72	9 526	11 460	19 263	40 249
Egypt	0.07	926	1 114	1 872	3 912
Germany, Federal Republic of	8.26	77 010	91 844	151 886	320 740
Ghana	0.01	150	159	267	576
Hungary	0.22	2 911	3 502	5 886	12 299
India	0.35	4 631	5 571	9 365	19 567
Ireland	0.18	2 382	2 865	4 816	10 063
Israel	0.22	2 910	3 502	5 886	12 298
Italy	3.79	50 147	60 323	101 400	211 870
Luxembourg	0.05	662	796	1 338	2 796
Mali	0.01	150	159	267	576
Netherlands	1.74	23 023	27 694	46 553	97 270
Niger	0.01	150	159	267	576
Nigeria	0.19	2 518	3 024	5 083	10 625
Norway	0.54	7 145	8 595	14 447	30 187
Pakistan	0.06	795	955	1 605	3 355
Portugal	0.18	2 382	2 865	4 816	10 063
Senegal	0.01	150	159	267	576
Somalia	0.01	150	159	267	576
Spain	2.03	26 860	32 310	54 312	113 482
Sweden	1.25	16 539	19 895	33 443	69 877
Tunisia	0.03	397	478	805	1 680
United Kingdom	4.86	64 304	77 354	130 027	271 685
EEC	-	11 000	11 000	11 000	33 000
Total	<b><u>24.88</u></b>	<b><u>308 038</u></b>	<b><u>367 374</u></b>	<b><u>607 545</u></b>	<b><u>1 282 957</u></b>

### Annex 3

#### TERMS OF REFERENCE FOR THE ADMINISTRATION OF THE TRUST FUND FOR THE CONVENTION ON THE CONSERVATION OF MIGRATORY SPECIES OF WILD ANIMALS

1. The Trust Fund for the Convention on the Conservation of Migratory Species of Wild Animals (hereinafter referred to as the Trust Fund) shall be continued for a period of three years to provide financial support for the aims of the Convention.
2. The financial period shall be for three calendar years beginning 1 January 1989, and ending 31 December 1991.
3. The Trust Fund shall continue to be administered by the Executive Director of the United Nations Environment Programme (UNEP), subject to the approval of the Governing Council of UNEP and the consent of the Secretary-General of the United Nations.
4. The administration of the Trust Fund shall be governed by the Financial Regulations and Rules of the United Nations, the Staff Regulations and Rules of the United Nations, and other administrative policies or procedures, promulgated by the Secretary-General of the United Nations. It is understood that these Rules provide that all expenditures from the Trust Fund shall incur a deduction according to the standard percentage factor approved for the United Nations Development Programme<sup>1</sup> to finance the administrative costs of the Trust Fund.
5. In the event that the Parties wish the Trust Fund to be extended beyond 31 December 1991, the Executive Director of UNEP shall be so advised in writing immediately after the third meeting of the Conference of the Parties. It is understood that such extension of the Trust Fund shall be decided at the discretion of the Secretary-General of the United Nations.
6. The financial resources of the Trust Fund for 1989-1991 shall be derived from:
  - (a) The contributions made by the Parties by reference to annex II, including contributions from any new Parties;
  - (b) Contributions from States not parties to the Convention, other governmental, intergovernmental and non-governmental organizations and other sources.
7. All contributions to the Trust Fund shall be paid in fully convertible United States dollars. For contributions from States that become Parties after the beginning of the financial period, the initial contribution (from the first day of the third month after deposit of the instrument of ratification, acceptance or accession till the end of the financial period) shall be determined pro rata based on the contribution of other States Parties on the same level on the United Nations scale of assessments, as it applies from time to time. Contributions shall be paid in annual instalments. The contributions shall be due on 1 January 1989, 1990 and 1991. Contributions shall be paid into the following account:

Account No. 015-002756  
UNEP Trust Funds Account for the Trust Fund for the  
Convention on the Conservation of Migratory Species

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<sup>1</sup> United Nations Secretary-General's Bulletin ST/SGB/146/Rev.1, "Establishment and management of trust funds".

of Wild Animals  
Chemical Bank, United Nations Branch  
New York, N.Y. 10017, USA

8. For the convenience of the Parties, for each of the years of the financial period the Executive Director of UNEP shall as soon as possible notify the Parties to the Convention of their assessed contributions.

9. Contributions received into the Trust Fund that are not immediately required to finance activities shall be invested at the discretion of the United Nations, and any income shall be credited to the Trust Fund.

10. The Trust Fund shall be subject to audit by the United Nations Internal Audit Service.

11. The budget estimates covering the income and expenditure for each of the three calendar years constituting the financial period to which they relate, prepared in United States dollars, shall be submitted to the ordinary meeting of the Conference of the Parties to the Convention.

12. The estimates of each of the calendar years covered by the financial period shall be divided into sections and objects of expenditures, shall be specified according to budget lines, shall include references to the programmes of work to which they relate, and shall be accompanied by such information as may be required by or on behalf of the contributors, and such further information as the Executive Director of UNEP may deem useful and advisable. In particular, estimates shall also be prepared for each programme of work for each of the calendar years, with expenditure itemized for each programme so as to correspond to the sections, objects of expenditure and budget lines described in the first sentence of this paragraph.

13. In addition to the budget estimates for the financial period described in the preceding paragraphs, the Secretariat of the Convention, in consultation with the Standing Committee and the Executive Director of UNEP, shall prepare a medium-term plan as envisaged in Legislative and Financial Texts Regarding the United Nations Environment Programme and the Environment Fund. The medium-term plan shall cover the years 1992 to 1997, inclusive, and shall incorporate the budget for the financial period 1992-1994.

14. The proposed budget and medium-term plan, including all the necessary information, shall be dispatched by the Secretariat to all Parties at least 90 days before the date fixed for the opening of the ordinary meeting of the Conference of the Parties.

15. The budget and medium-term plan shall be adopted by unanimous vote of the Parties present and voting at the ordinary meeting.

16. In the event that the Executive Director of UNEP anticipates that there might be a shortfall in resources over the financial period as a whole, he shall consult with the Secretariat, which shall seek the advice of the Standing Committee as to its priorities for expenditure.

17. Commitments against the resources of the Trust Fund may be made only if they are covered by the necessary income of the Convention. No commitments shall be made in advance of the receipt of contributions.

18. Upon the request of the Secretariat of the Convention, after seeking the advice of the Standing Committee, the Executive Director of UNEP should, to the extent consistent with the Financial Regulations and Rules of the United Nations, make transfers from one budget line to another. At the end of the first or second calendar year of a financial period, the Executive Director

of UNEP may proceed to transfer any uncommitted balance of appropriations to the second or third calendar year respectively, provided that the total budget approved by the Parties shall not be exceeded unless this is specifically sanctioned in writing by the Standing Committee.

19. At the end of each calendar year of a financial period, the Executive Director of UNEP shall submit to the Parties the accounts for the year. He shall also submit, as soon as practicable, the audited accounts for the financial period.

20. Those financial reports required to be submitted to the Executive Director of UNEP shall be transmitted simultaneously by the Secretariat of the Convention to the members of the Standing Committee.

21. The Secretariat of the Convention shall provide the Standing Committee with an estimate of proposed expenditure over the coming quarter simultaneously with, or as soon as possible after, distribution of the accounts and reports referred to in the preceding paragraphs.

22. The present terms of reference shall be effective from 1 January 1989 to 31 December 1991.