FACT SHEET

I. Conference Venue

The MoU Meeting and Symposium will take place at the Information Centre of the National Park Neusiedler See-Seewinkel, Burgenland, Illmitz, Austria.

The MoU Meeting will take place 17-18 September 2004. It will be preceded by the Symposium that will take place 14-15 September. An excursion is planned for 16 September.

Information Centre

The Information Centre is situated about 60 kilometres from Vienna International Airport. A regional map is attached.

Address:

Information Centre
National Park Neusiedler See - Seewinkel
Burgenland, Illmitz
Austria

Phone: +43.21.75.34.420
Email: neusiedlersee.np@netway.at
Web: www.nationalpark-neusiedlersee.org

II. Opening and registration

The MoU Meeting will be opened at 09.00 on 17 September 2004. Delegates are encouraged to arrive at 0845 to pick up any registration materials. The Symposium will begin at 0900 on 14 September 2004.
III. Transport

The organizers will provide a free shuttle service from/to the Vienna International Airport Schwechat to the hotels and pensions in Illmitz. In case of difficulties after your arrival at Vienna, from the International Airport you may take a taxi to Illmitz.

The normal tariff for a taxi is about Euro 70,-.

If arriving by train instead of by airplane: please contact Mrs. Adelpoller: ingrid.adelpoller@lebensministerium.at.

IV. Hotel accommodation

Accommodations are located in Illmitz. The organizers have made a group reservation through the local office of the tourist board.

V. Social activities

MoU Meeting and Symposium delegates will be transferred from the hotels and pensions to a welcome reception at the Information Centre in the evening of 13 September 2004. An excursion is being planned for 16 September 2004 by the Government of Hungary.

The organizers will cover all costs for the social activities.

VI. Weather

Austria has a moderate climate. The average temperature in September in the National Park Neusiedler See - Seewinkel will be about 16° C. It could be rainy, therefore please bring a pullover, rain clothes and an umbrella.

Those who plan to join the excursion on 16 September 2004 are advised to bring along suitable outdoor footwear and clothes.

VII. Currency

The currency of Austria is the Euro. Credit cards are NOT necessarily accepted in all hotels or pensions, or in most major shops and restaurants. Please plan accordingly. Automatic cash machines (ATMs) can also be found in Illmitz.

VIII. Visas

Participants who need visa will be responsible to arrange their own visa through the appropriate Austrian embassy or consulate. Once registered, an official letter of invitation will be sent to each of the participants. This can be used to apply for an Austrian visa.

Please note that the planned excursion will take place in Hungary. You will be required to also have a Hungarian visa. The official letter of invitation can be used to apply for the Hungarian visa.
If you encounter difficulties obtaining an Austrian [or Hungarian] visa please contact: Mrs. Adelpoller: ingrid.adelpoller@lebensministerium.at.

IX. Electricity

For electric apparatus the electric current in Austria is 220V. Western European (continental) plugs can be used in Austria.

X. Communication

The hotels and pensions have modern communication systems (national and international). The participants shall pay private telephone calls and faxes. The hotels and pensions fix the prices.

XI. Food

[For MoU Meeting participants who are being financed by CMS a special menu will be prepared.] Participants needing a special diet should communicate their requirements to Mrs. Adelpoller: ingrid.adelpoller@lebensministerium.at.]

XII. Official language of Austria and official working language of the meeting

Austria’s official language is German. English is fairly well understood, especially in the airport and in hotels.

The meeting will be held in English only.

XIII. Documents

[The main pre-session documents for the MoU meeting will provided to the MoU Meeting participants prior to the meeting.]

Delegates are kindly reminded to please bring meeting documentation with them as they will not be available at the conference facility.

XIV. Time zone

The time in Illmitz is GMT plus 1 hour.

XV. Information and Questions

Questions regarding logistics should be posed directly to the Ministry of Environment, Austria, Vienna, Mrs. Ingrid Adelpoller: Email: ingrid.adelpoller@lebensministerium.at; Fax: +43.1.51522/7402; Telephone: +43.1.51522/1408.