



Convention on the Conservation of Migratory Species of Wild Animals

Secretariat provided by the United Nations Environment Programme



4th Meeting of the Strategic Plan Working Group

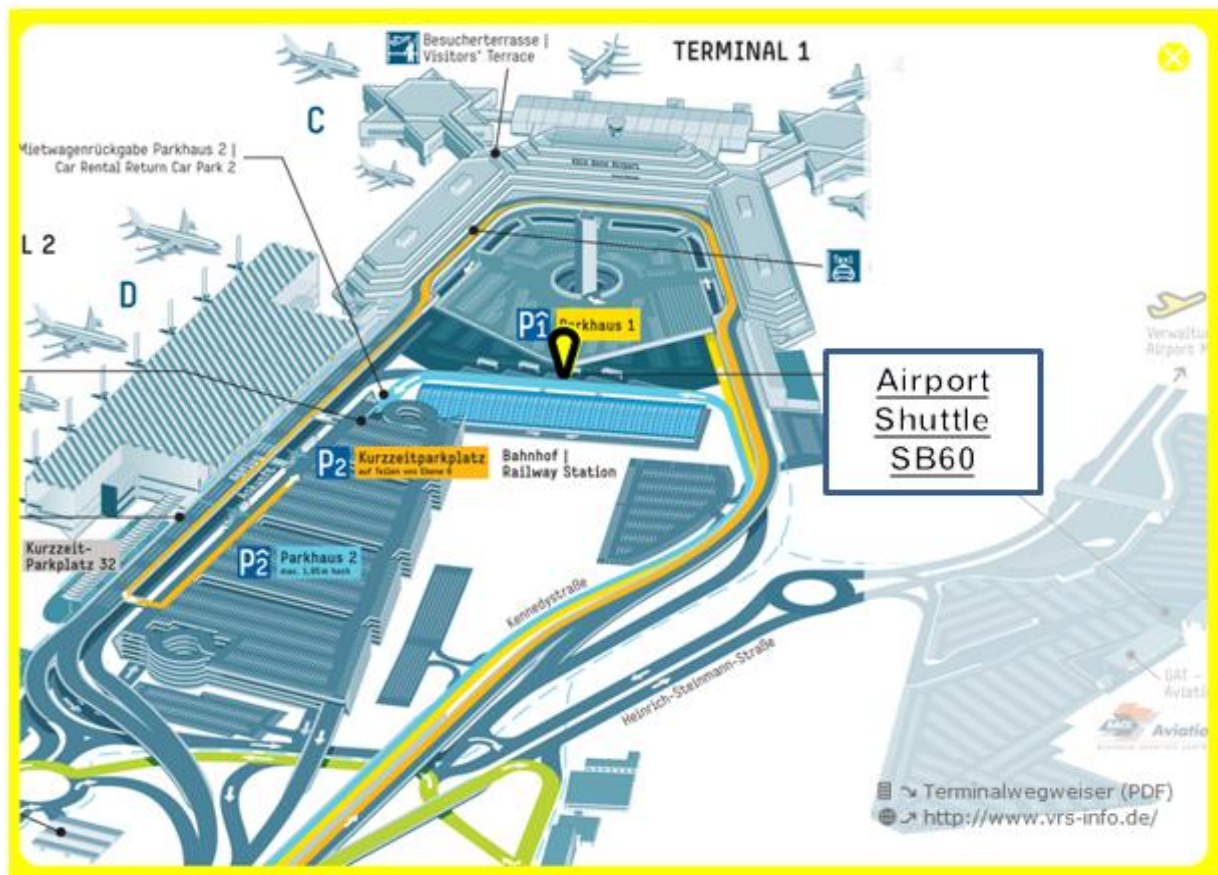
Bonn, Germany, 7 - 8 November 2016

FACT SHEET FOR PARTICIPANTS

I. Getting to Bonn

Bonn is located approximately twenty minutes journey time south of Cologne and two hours north-west of Frankfurt/Main and can be reached from three airports, Cologne/Bonn Airport, Frankfurt International Airport and Düsseldorf Airport.

Participants arriving at **Cologne/Bonn Airport** can reach Bonn city centre by taxi (the fare from the airport to the city centre is approximately €45.00), or by bus (SB 60), departing from the bus stop at Terminal 1 to the city centre (final stop “Hauptbahnhof”, main railway station) costing about €7.70. Please see the following map for directions to the bus stop:



Participants arriving at **Frankfurt International Airport** may wish to take the train to Siegburg/Bonn. There is high-speed train service (ICE) between the airport and Siegburg/Bonn. Travel time is approximately 40 minutes and a ticket costs around €61.00 (2nd class). Departure is from the long-distance train station (Fernbahnhof) in the airport complex. The direction is Cologne. The station stop for Bonn is the town of Siegburg (Please get off at: Siegburg/Bonn). Taxis are available for approximately €30.00 from Siegburg to Bonn. You can also catch the tram 66 from Siegburg to Bonn (ticket price €5.00, please press 3 on the ticket machine). The tram journey takes 25 minutes.

Normal train service between Frankfurt International Airport and Bonn main railway station (Hauptbahnhof) is also available (from the long-distance train station (Fernbahnhof) in the airport). Travel time is approximately 1 hour 45 minutes and a ticket costs about €39.00 (2nd class). This trip along the Rhine River is one of the most scenic train trips in Germany and brings you directly into the city centre of Bonn.

From **Düsseldorf Airport** to Bonn there are direct trains, which run hourly and have a travel time of about 66 minutes and a ticket costs round about €16.00 (2nd class).

II. Meeting Venue

The meeting will take place at “Langer Eugen building” inside the UN Campus (See location on [Map](#)). The building offers all modern meeting facilities and equipment.

Address:

UN Campus Bonn

Langer Eugen building

Room 2705

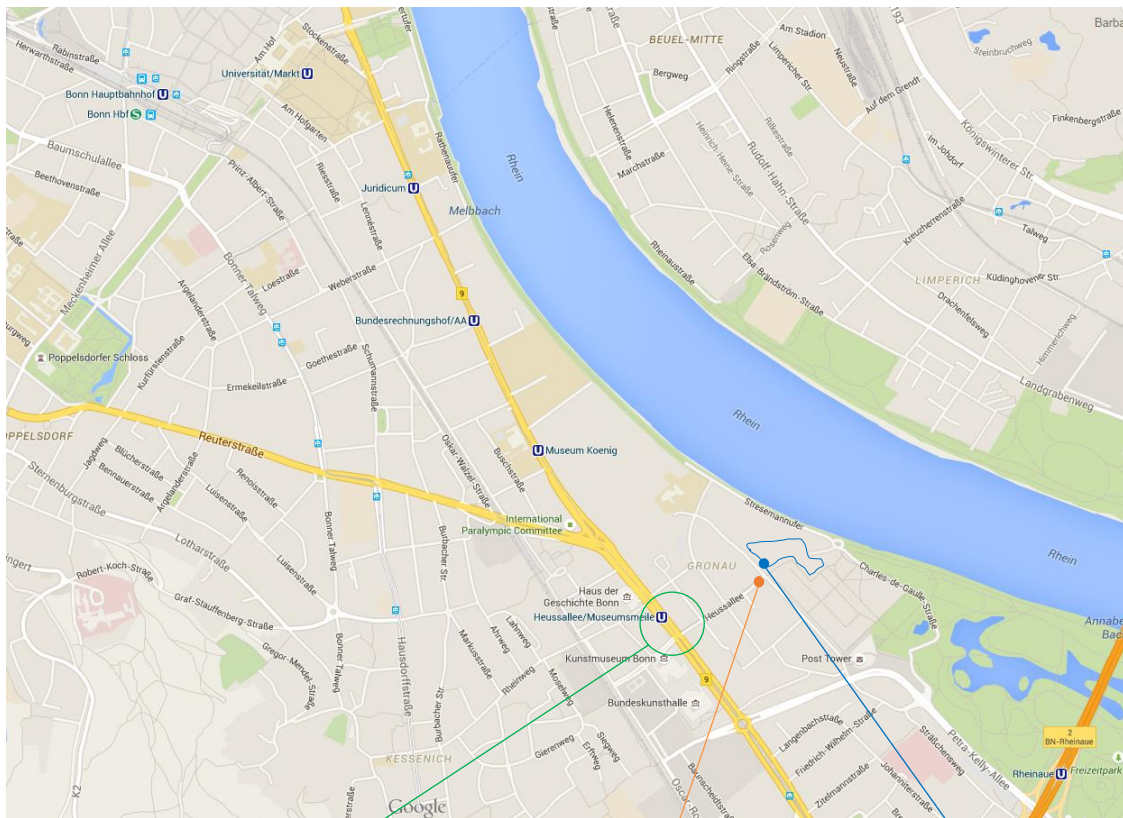
Platz der Vereinten Nationen 1 (former Hermann-Ehlers-Strasse 10)

53113 Bonn

Tel: (+49 228) 815 2426

All participants must present their passports/national ID cards at the UN security guardhouse at the main entrance when they first enter the campus.

Map showing the UNEP/CMS Secretariat:



Tram 63/16 or 66
Heussallee/Museumsmeile

610/611 Bus stop
Deutsche Welle

Main Entrance
To UN Campus

How to get to the meeting venue:

➤ **By tram (U-Bahn):**

From the main railway station (Hauptbahnhof) in the city centre: take tram 63 or 16 (direction Bad Godesberg) or tram 66 (direction Bad Honnef or Ramersdorf) to the stop “Heussallee/Museumsmeile”.

From Bad Godesberg station (Bahnhof): take tram 63/16 (direction Hauptbahnhof) to the stop “Heussallee/Museumsmeile”. ([Tram 63/Tram 16](#)).

Upon arrival at the stop Heussallee/Museumsmeile, exit the station by following the sign “UN Campus” and continue walking straight ahead for about 5 minutes till you see a large white building in front of a higher building being the **Langer Eugen** (UN building).

➤ **By bus:**

From Bonn city centre (Hauptbahnhof) or Bad Godesberg city centre, take Bus 610 or 611 to the stop “Deutsche Welle” ([Bus 610/Bus 611](#)). After getting off, continue walking down Heussallee for about 5 minutes till you see a large white building in front of a higher building being the **Langer Eugen** (UN building).

Tram or bus tickets can be obtained from ticket machines in the stations or in the bus or tram itself. If you are travelling in and around Bonn, press the 1b button, one-way ticket (1 trip) costs €2.80 and a multiple ticket (4 trips) costs €10.70.

➤ **By taxi:**

The fare for a taxi ride to the Langer Eugen from Bonn city centre (Hauptbahnhof-Main station) is around €10.00 and from Bad Godesberg city center about €15.00. The central phone number for Bonn taxis is +49 (0)228 555 555.

III. Registration

Participants are requested to pre-register online through the [registration portal](#) as soon as possible.

Registration at the venue will start on Monday 7 November 2016 at 13:30.

IV. Hotel accommodation

1. Hotel information for funded participants:

Funded participants will receive full DSA and are asked to make their own hotel reservations (see point 2 below).

2. Hotel rooms for funded and non-funded participants:

The Secretariat has made block-bookings in different hotels in Bonn, already used to host participants to previous meetings. The participants who want to take advantage of these bookings will have to make their own reservation out of the block-booking by guaranteeing their reservation with their own credit card and paying directly to the hotel. Please use the code word **UNEP/CMS SPWG Meeting** to access the block-booking. It is advisable to make use of the room blockings or try to book any different preferred hotel as soon as possible. Kindly inform yourself in regards to the cancellation conditions as at the time of fairs they might be at 100% for all days booked.

Here are the hotel addresses and their websites, with more information:

2.1. Best Western Hotel Domicil

Thomas-Mann-Straße 24-26

53111 Bonn

Tel: (+49 228) 729090

Website: <https://www.bestwestern.de/hotels/Bonn/BEST-WESTERN-Hotel-Domicil>

Rates: €115 single room per night

10 single rooms will be held as a block-booking for participants until: 25.09.16

The rooms are available from 6 – 9 of November 2016.

It is located in the city centre. Public transportation is nearby.

2.2. Best Western Hotel Kaiserhof

Moltkestraße 64

53173 Bonn

Tel: (+49 228) 957050

Website: <https://www.bestwestern.de/hotels/Bonn-Bad-Godesberg/BEST-WESTERN-Hotel-Kaiserhof>

Rates: €115 single room per night

10 single rooms will be held as a block-booking for participants until: 25.09.16

The rooms are available from 6 – 9 of November 2016.

Surrounded by historical sights in the centre of Bad Godesberg, direct train and motorway connections.

2.3 BONNOX Boardinghouse and Hotel

In der Raste 5-7

53129 Bonn

Tel: (+49 228) 92667808

E-mail: rezeption@bonnox.de

Website: <http://www.bonnox.de/en/>

Rates: €93 per night/incl. breakfast

5 rooms will be held as a block-booking for delegates until: 9.10.16

The rooms are available from 6 – 9 of November 2016.

An 8-minute walk from Dt. Telekom Ollenhauerstraße Metro Station, this hotel in Bonn offers self-catered apartments.

3. Leisure Tax:

The city of Bonn charges an overnight stay tax of 5% on the room accommodation rate from 01.07.2015 onwards for leisure travel, which needs to be paid by the guests to the hotel. This tax is NOT INCLUDED in the hotel rates and needs to be paid additionally in the hotel.

Business travelers are EXEMPTED from this tax when showing an adequate verification that they are in Bonn for business purposes! The Secretariat will provide the participants with personalized invitation letters to avoid payment of this tax.

V. Weather

The month of November is characterized by rapidly falling daily high temperatures, with daily highs decreasing from 10°C to 4°C over the course of the month. Do not forget to bring your umbrella and a jacket since it can be cool and wet.

VI. Currency

Germany's currency is the Euro (€). Credit cards are accepted in hotels and in most restaurants in Bonn, but not in many shops.

VII. Voltage and Type of Pins

In Germany, the electrical plug/ outlet and voltage operates on **220 volts, 50 Hz**, with round-prong European-style plugs that fit into recessed wall sockets/ points. Many appliances with their own power adapters (such as laptop computers and digital cameras) can be plugged into either 110-120 volt or 220-240 volt sockets/points and will adapt to the voltage automatically.



VIII. Visas

Visas can be obtained from your nearest German embassy or consulate. Information and Addresses can be downloaded from the website of the [German Foreign Office](#) .

If you have any difficulties obtaining a visa, please contact the Secretariat: cms.secretariat@cms.int.

IX. Working language of the meeting

The meeting will be conducted in English.

X. Internet

WiFi will be provided free of charge in the meeting rooms and for the duration of the meeting.

XI. Identification badges

All participants will receive an identification badge to access the venue. You are requested to wear this badge during your stay at UN Campus.

XII. Time zone

Germany is in the Central European Time zone. GMT +1 hour

XIII. Information on Bonn

For information on Bonn and its region please refer to: <http://www.bonn-region.de/english.html>

XIV. Useful Numbers

Country dialling code: +49

City dialling code: (0)228

Railway Station Bonn: 0228 19419

Emergency: 112

Police: 110

Fire: 112

Doctors: 0228 364567 or 0228 19257

UNEP/CMS Secretariat: 0228 815 2426

XV. Security requirements in the building

Please note the standard security requirements that you need to be familiar with when you visit us here at the UN Campus in Bonn:

1. No friends or family members are allowed to enter the UN Campus unless they are participants
2. Participants should not use the facilities of other offices on the conference floors
3. Smoking is only allowed outside the building
4. All participants will be checked against their passports/national ID cards
5. The participants are not allowed to move throughout the building unless attended by Secretariat Staff
6. Please report any loss of conference ID badge to the Security for corrective action regarding the access
7. Participants should not leave their personal items of value unattended
8. Participants should appear at the entrance of the building half an hour earlier in order to ensure that there is enough time to deal with the last minute changes if there are any