



Convention on the Conservation of Migratory Species of Wild Animals



IMPORTANT CHECKLIST OF THINGS TO DO / BRING TO BANGKOK

1. Check whether or not you require a *visa* for Thailand and, if so, make arrangements *without delay* to obtain one (sponsored delegates: bring official receipts if costs are incurred). G
2. Arrange to have sent to the CMS Secretariat, in a formal letter, the name and contact details (address, telephone, fax, e-mail) of the national authority who will serve as the official *focal point* for the secretariat and for the other Signatory States. G
3. Official representatives: Send appropriate *credentials* authorizing you to attend the meeting and, where applicable, to sign Memorandum of Understanding (bring the original to Bangkok). G
4. Hold consultations about the level of *funding or in-kind support* your Government may be willing to offer towards implementation of the Memorandum of Understanding (including co-ordination of activities at the sub-regional level). G
5. Hold consultations to *identify the priority marine turtle conservation and management actions* in your country. G
6. Compile and bring with you *information on marine turtle conservation and management actions* that have already been conducted in your country (which will facilitate the drafting of the Conservation Plan). G
7. Bring copies of existing *project documents* (eg. GEF-funded projects and others) concerning marine turtle conservation or *project concepts/proposals* that are under development and in need of funding. G
8. Bring paper copies of all *meeting documents* (to keep photocopying in Bangkok to a minimum). G