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Memorandum of Understanding on the  
Conservation and Management of Marine Turtles and  
their Habitats of the Indian Ocean and South-East Asia

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Agenda item 3

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FIRST MEETING OF THE SIGNATORY STATES  
Bangkok, 22-24 January 2003

ANNOTATED PROVISIONAL AGENDA

	<b>Documents</b>	<b>Notes</b>
<p><b>1. Welcoming remarks</b></p> <p>The meeting will be formally opened at 9.00 on the morning of 22 January 2003 with welcoming remarks by representatives of the Secretariat of the Convention on Migratory Species and the UNEP Regional Office for Asia and the Pacific.</p>		
<p><b>2. Election of officers</b></p> <p>The Meeting will be invited to elect a chairperson and vice-chairperson from among the representatives of the signatory States in attendance. It is proposed that all decisions at the present meeting be taken by consensus. The Meeting may wish to consider the desirability of preparing and adopting formal rules of procedure at a future meeting.</p>		
<p><b>3. Adoption of the agenda and work programme</b></p> <p>The Meeting is invited to review the provisional agenda and schedule, and to make any proposals for amendment prior to their adoption. <i>Expected outcome:</i> Agreement on the agenda and schedule for the meeting.</p>	MT-IOSEA/SS.1/Doc. 1 MT-IOSEA/SS.1/Doc. 2 MT-IOSEA/SS.1/Doc. 3	
<p><b>4. Opening statements</b></p> <p>It is <u>not</u> envisaged to have presentations of national activities at this stage of the meeting, however delegates may wish to make <i>brief</i> opening statements to indicate the support (financial or in-kind) their Government or organization has provided or intends to provide towards implementation of the Memorandum of Understanding. Representatives of observer countries will be invited to inform the Meeting of their Government's intentions vis-à-vis signature of the Memorandum.</p>		
<p><b>5. Report of the Interim Secretariat</b></p> <p>The interim secretariat will report on developments since the Manila conference (June 2001), notably with respect to finalization of the Conservation and Management Plan, and arrangements for the MoU secretariat.</p>	MT-IOSEA/SS.1/Doc. 5	
<p><b>6. Identification of complementary initiatives and collaboration with sub-regional bodies</b></p> <p>Participants are requested to provide the interim secretariat, in advance of the meeting, with copies of project documents or descriptions of activities and programmes already under way that complement the Memorandum of Understanding. A number of these were discussed at the previous meeting, and participants will be requested to make brief updates on completed, ongoing or planned activities. Possible avenues for collaboration with other organizations working at a sub-regional level will be explored (eg. ASEAN, SEACAM, WIOMSA, IUCN, SACEP, PERGSA, ROPME, etc.)</p>	MT-IOSEA/SS.1/Doc.6  Documents requested from participants	

	<b>Documents</b>	<b>Notes</b>
<p><b>7. Establishment of an Advisory Committee</b></p> <p>The Meeting is invited to prepare and adopt terms of reference for the Advisory Committee, as provided for by Action 6 of the Memorandum of Understanding. A working paper contained the annex to document MT-IOSEA/SS.1/Doc. 7 (also in Annex 7 of Document MT-IOSEA/SS.1/Inf. 3) will serve as a starting point for the discussion. Nominations for membership of the Advisory Committee will have been solicited and circulated in advance by the interim secretariat.</p> <p><i>Expected outcome:</i> Agreed terms of reference for the Advisory Committee; appointment of members to the Committee; agreement on the timing, venue and financing of the first meeting of the Committee.</p>	<p>MT-IOSEA/SS.1/Inf. 2 MT-IOSEA/SS.1/Doc.7</p> <p>Nomination forms (as received)</p>	
<p><b>8. Review of implementation and Prioritisation of the Conservation and Management Plan</b></p> <p>The Meeting is invited to review the Conservation and Management Plan with a view to attaching priorities to the individual activities identified therein, so as to provide further guidance to the Advisory Committee on issues considered to be of highest importance. The Meeting may wish to consider also the model provided by the “sister” MoU for Marine Turtles of the Atlantic Coast of Africa, as a basis for reporting on progress in implementation. The Meeting will also be called upon to review and agree a format for submission of national reports.</p> <p><i>Expected outcome:</i> Prioritisation of actions to be undertaken, with special attention given to those of high priority; indication of progress in implementation already made; agreement on a national reporting format.</p>	<p>MT-IOSEA/SS.1/Inf. 2 MT-IOSEA/SS.1/Inf. 4 MT-IOSEA/SS.1/Doc.8 MT-IOSEA/SS.1/Doc.9</p>	
<p><b>9. Financial and administrative matters</b></p> <p>(a) <b>Status of voluntary contributions</b> The Secretariat will report on the current status of voluntary contributions received or pledged in support of the Memorandum of Understanding.</p> <p>(b) <b>Work programme and budget for 2003-2004</b> The Secretariat will present a draft annual work programme and a budget covering the 2003-2004 calendar years for adoption.</p> <p>(c) <b>Additional sources of funding for implementation</b> Governments, IGOs and NGOs are invited to indicate the resources, financial and in-kind, they are likely to make available to support the further development and implementation of the MoU over the next 2-3 years</p>	<p>MT-IOSEA/SS.1/Doc. 10</p>	

	<b>Documents</b>	<b>Notes</b>
<p><b>10. Development of a timetable for possible amendment of the legal character of the MoU</b></p> <p>The Manila (June 2001) conference to conclude the Conservation and Management Plan agreed that the first meeting of signatory States would consider the development of a timetable for possible amendment of the legal character of the MoU. Any signatory State wishing to advocate such an amendment to the legal character of the MoU is invited to prepare a paper to address this matter.</p>		
<p><b>11. Organisation and provisional schedule of future activities</b></p> <p>The meeting is invited to agree a timetable for activities arising from the present meeting, including follow-up meetings at a sub-regional and regional level. The hosting of a major international sea turtle symposium in Kuala Lumpur from 17-21 March 2003 could provide a convenient venue for informal regional discussions or perhaps even a meeting of the Advisory Committee, if it has been established by then. <i>Expected outcome:</i> Identification of key dates and opportunities for follow-up meetings</p>	MT-IOSEA/SS.1/Doc. 11	
<p><b>12. Any other business</b></p> <p>Any other matters relevant to the discussion may be raised under this agenda item.</p>		
<p><b>13. Signature of the Memorandum of Understanding by additional States</b></p> <p>The Memorandum of Understanding will be opened for signature by duly accredited representatives of Range States and other interested States during a short ceremony to be held immediately after the Welcoming Remarks (in order to allow them to participate in the meeting as de facto Signatory States)</p>	<p>Original Memorandum of Understanding, concluded in Kuantan, Malaysia, on 14 July 2000</p> <p>(Reproduced as: MT-IOSEA/SS.1/Inf. 2)</p>	
<p><b>14. Closure of the meeting</b></p> <p>The meeting will be officially closed no later than 1700 on 24 January 2003.</p>		