



Convention on the Conservation of Migratory Species of Wild Animals

Secretariat provided by the United Nations Environment Programme



36th Meeting of the Standing Committee

Bonn, 2-3 December 2009

CMS/StC36/Inf. 2

CMS WORK PLAN 2009

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Delegates are kindly requested to bring their copy to the meeting and not to request additional copies.*

WORK PLAN CMS 2009 (draft 28-August-2009)

Description of Activity	Mandate - Resolutions	Budget required (€)	Funds still needed (€)	Deadline	Output	Responsible Officers	Status
GENERAL MANAGEMENT							
Future of CMS (phase 1, 2 and 3)							
Servicing the Future Shape of CMS Inter-sessional Working Group	Res. 9.13			COP10	Report/ Res.	FR, BL, LC, RV	ongoing
Hiring and assisting consultant to conduct assessment of current organisation of CMS Family		30,000		30-Oct-09	Report for SIC	FR, BL, LC, RV	done
Preparing actual meeting of the Working Group		15,000		19-20 October	Meeting	FR, BL, LC, RV	first Working Group meeting has taken place
Producing ToR for reviews of the existing CMS Agreements and related projects on taxonomic groups	Res. 9.2			02-Dec-09	SIC Doc.	LC, FR, MB	done
9th Conference of the Parties							
Finalising the Proceedings of COP9 + Disseminating them	N/A			01-Sep-09	Document	FR, LL, RV	delayed
Teambuilding/ strengthening cooperation with CMS Agreements							
Developing CMS Teambuilding, organise CMS excursion (preliminary date: 14/10/09)		1750		End 2009	Excursion	BL, AK, BS	done
Strengthening Cooperation with ACCOBAMS, Wadden Sea Seals and EUROBATs				End 2009		EM	ongoing
Strengthening Cooperation with AEWA and ACAP + others	Res. 9.2					BL, FR	ongoing
UN in Bonn/ Germany							
Coordinating and representing CMS at the UN Heads of Agencies in Germany						EM	ongoing
Chairing the Premises Management Committee UN-Bonn						SK	done
Participating in the Common Information Space						VL	ongoing
Increasing co-operation with the Host Government						EM/BL/MV	ongoing
Carbon neutral UN						HL	ongoing
General Service Staff salary survey				End 2009		HL	ongoing
Standing Committee							
Drafting documents for SIC36					SIC_Doc.	EM + All	done
Producing background document for discussion on responsibilities for drafting Strategic Plan CMS 2012-2017						LC, FR	done
Establishment of the Finance and Budget Sub-Committee to CMS Standing Committee	Res. 9.14				Meeting	SK	done
Following up on Action Points of SIC 35 Report						EM + All	done
Preparing pre-registration and visa arrangements						SK, JM	done
Organising travel, accommodation and dsa for funded delegates		16,963				SK, HL	done
Writing report of SIC 36				End 2009		FR, RV	ongoing
Organising Interpretation						FR, FR	done
Handling translation						JM, FR	done
INTER-AGENCY, LIAISON, PARTNERSHIP AND FUNDRAISING							
Investigating possible JWP with CIC and/or similar groups	Res. 9.6			End 2009		MV	ongoing
Developing/Updating JWP Ramsar Convention Secretariat	Res. 9.6			End 2009	Work Plan	MV	ongoing
Monitoring developments with WHMSI	Res. 9.6			End 2009	Workshop	FR,	ongoing
Coordinating Friends of CMS work and their development of project proposals	Res. 9.6			End 2009		BL, VL, MV	ongoing
Assess feasibility of developing Friends of CMS in other countries	Res. 9.6			End 2009		FR, BL	ongoing
Participating and following up discussions in the Biodiversity Liaison Group	Res. 9.6; 8.11					EM, MV, FR	ongoing
Implementing the Common Action Plan for CMS-CITES 2009-2011	Res. 9.6; 8.11					MV, VH	ongoing
Revising/Updating JWP with CBD	Res. 9.6; 8.11, 8.18			End 2009	Work Plan	MV	ongoing
Assisting Parties in integrating Migratory Species into NBSAPs	Res. 8.18			End 2009		MV, LA	ongoing
Finalising code of conduct for partnerships with the private sector	Res. 9.6					MV, AK	ongoing
POLICY AND AGREEMENTS UNIT							
Agreement/ MoU development							

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GENERAL MANAGEMENT							
Migratory Sharks							
Organising CMS Shark III meeting	Res.9.2; Sharks-II	165,000	145,000	31-Dec-09	Meeting	MB, LL, AK	Meeting postponed till 2010
Developing Host Contry Agreement				31-Dec-09	HGA	MB, LL, SK	ongoing
Finalising Shark II report	Sharks-II			15-Sep-09	Mig Report	MB, AK, LL	delayed
Holding Consultations on the latest draft MoU and Action Plan	Res.9.2; Sharks-II	5,000	5,000	31-Dec-09	Final Draft MoU	MB, LL	ongoing
Pacific Marine Turtles							
Attending first meeting to discuss CMS instrument to conserve Marine Turtles in Pacific	Res.9.2					MB, MV, HF	done
Monitoring development of options paper and gap analysis by Australia and US	Res.9.2				Revised option paper and	MB, MV, DH	ongoing
Asian Houbara Bustard Agreement							
Assisting Saudi Arabia in concluding Agreement and opening it for signature	Res.9.2			Oct. 09	Finalized Agreement open	MB, LL, LK	ongoing
Elephant MoU for Central Africa							
Identifying options for instrument on Central African Elephant	Res.9.2; Recom.9.5			End 2009	Legal Instrument	MB, VH	ongoing
Establishing working group on Central African Elephants	Recom.9.5			End 2009		MB, VH	not started yet
Sahelo-Saharan Megafauna							
Convening range state meeting to negotiate MoU	Res.9.2; Recom.9.2	70,000	70,000	Beginning 2010	Meeting	MB, LA, RB	ongoing
Drafting MoU and AP and consulting them with range states and other stakeholders	Res.9.2; Recom.9.2			31-Dec-09	Draft MoU and Aps	MB, LA, RB	ongoing
Agreement/ MoU Implementation and Meetings							
Gorilla							
Conducting Scientific Symposium Frankfurt (incl. Ministerial roundtable)						MV, VL, DK	done
Finalising Action Plans	MOP-1					RB, MV, LA	done
Preparations for Technical Committee meeting	MOP-1			2010		MV, LA, RB	Ongoing
Setting up monitoring system that creates reporting system together with WWF	MOP-1					RB, LA, MV	Ongoing
Andean Flamingo							
Organizing 1st meeting of Signatories					Meeting	FR, MB	done
Overseeing elaboration of Action Plan					Action Plan	FR, MB	ongoing
Aquatic Warbler							
Finalizing French version of the MoU					French version of MoU	MB, LL, LK	done
Convening Second Meeting of Signatories		30,000	30,000	2010	Meeting	MB, LL	ongoing
Exploring options for MoU Coordination	Res. 9.2	currently not known		End 2009	Agreement on MoU coord	MB	ongoing
Grassland Birds of South America							
Overseeing elaboration of Action Plan	Res 8.5					FR, MB	ongoing
Great Bustard							
Finalising agreement with Hungarian Government on MoU Coordination	Res.9.2; MoS-2	currently not known		31-Oct-09	ToR for MoU coordination	MB, AK	ongoing
Finalise guidelines on monitoring and infrastructure development; consider publication		currently not known		31-Oct-09		MB, AK	ongoing
Assess progress on EU Action Plan and include populations covered by CMS MoU				31-Oct-09		AK, MB	ongoing
Ruddy-headed Goose							
Overseeing elaboration of Action Plan	Res.8.5				Action Plan	FR, MB	ongoing
Siberian Crane							

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GENERAL MANAGEMENT							
Organising Seventh Meeting of Signatories in Iran	Res. 9.2	99,680	99,680		Meeting	MB, LL, DH	Meeting postponed till 2010
Developing Host Country Agreement				31-Oct-09	HGA	MB, LL, SK	ongoing
Negotiating agreement with ICF concerning MoU Coordination for 2010-2011	Res. 9.2	currently not known		End 2009	MoC with ICF	MB	ongoing
Slender-billed Curlew							
Supporting RSPB action to revitalize the MoU		currently not known		30-Sep-09	SSFA with RSPB	MB, LC	ongoing
Pacific Cetaceans							
Organising Second Meeting of Signatories (MoS-2)	Res. 9.2				Meeting	MV, HF, MP, MB	done
Negotiating and fundraising for establishment of Pacific Island Cetaceans Coordinator	Res. 9.2					MV, MP, MB	ongoing
Launching intersessional process for identification of implementation priorities	MoS-2				Doc on implementation pr	MV, MB, HF, MP	not started yet
Saiga							
Fundraise for Second Meeting of Signatories and MoU coordination unit	Res. 9.2			15-Dec-09		AK, MB	ongoing
Organising Second Meeting of Signatories	Res. 9.2	currently not known		Beginning 2010	Meeting	MB, AK, VH	Meeting postponed till 2010
Set up MoU coordination unit within saiga range state		currently not known		Second half 2010		MB, AK	ongoing
Supporting preparation of awareness poster					Poster	AK, MB	done
Update CMS saiga webpage, including MoU progress reports				15-Oct-09	Webpage	AK	ongoing
Review and conclude LoA with Imperial College on MoU progress monitoring				End 2009		AK, MB	ongoing
Renew or set up new MoU progress monitoring mechanism		7,120	7,120	31-Dec-09		MB, AK	ongoing
Short mission to Moscow in Oct 09 to follow up on Russian MoU commitments						AK	done
Bukhara Deer							
Exploring options for MoU Coordination	Res. 9.2	currently not known			MoC with suitable Partner	MB, AK	ongoing
Western African Aquatic Mammals							
Exploring options for MoU Coordination	Res. 9.2	currently not known			MoC with suitable Partner	MB, HF	ongoing
Developing sub-regional implementation plans		currently not known		2010	Implementation Plans	HF, MB	ongoing
Finalising report of WATCH II Meeting	WATCH-II	currently not known		30-Sep-09	Final Report	MB, HF	delayed
Sending out certified copies of MoU to Signatories				30-Sep-09		MB, HF	ongoing
Producing Proceedings of WATCH I Scientific Symposium	WATCH-I	currently not known		02-Jul-05	Proceedings	HF, MB	ongoing
West African Elephants							
Convening 1st meeting of signatories (MoS-1)		currently not known			Meeting	VH, MB, LL, JB, R	done
Convening joint meeting with CITES MIKE		currently not known			Meeting	VH, MB, LL, JB, R	done
Finalising meeting report MoS-1					Mtg Report	MB, LL	done
Negotiating with IUCN on the coordination of the MOU		currently not known		End 2009	MoC with suitable Partner	MB	ongoing
Developing grant application to be submitted to FFEM				01-Oct-09	Project application	VH, MB	ongoing
Marine Turtles Africa							
Establishing Agreement on technical support to MoU implementation	Res. 9.2	currently not known		15-Sep-09	SSFA	MB	ongoing
Establishing new agreement with SINEPAD concerning URTOMA	Res. 9.2	currently not known		15-Oct-09	SSFA	MB	ongoing
Mediterranean Monk Seal							
Supporting organization of meeting of Working Group on Monk Seal Recovery Plan in Eastern Atlantic		5,000	5,000	Nov. 2009	Meeting	MB	ongoing
Regional Action Plans/ Programmes							
Central Asian Flyway (CAF)							
Establishing the Central Asian Flyway Action Plan Coordination Mechanism	Res. 9.2	currently not known		End 2009	Action Plan and Financial	MB, LL, AK	ongoing
Finalise or renew LoA with Wetlands International on CAF coordination	LoA			15-Dec-09		MB, AK	ongoing
Organise range state meeting to revive CAF or conclude process		currently not known		2010/2011	Meeting/ Legal Instrument	MB, AK	ongoing

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GENERAL MANAGEMENT							
Agreements - General							
Developing template and protocol for species MoU amendments				End 2009	Template and protocol	MB	ongoing
Developing template terms of reference and general guidelines for MoU coordination				End 2009	ToR and Guidelines	MB	ongoing
Developing set of standard provisions for MoUs concluded under Art. IV(4) of the Convention				End 2009	Standard provisions	MB	ongoing
Reviewing and harmonizing presentation of information on CMS agreements on the website					Updated Website	MB, interns	ongoing
Developing wikipedia pages for selected species MoU					Wikipedia pages	MB, interns	ongoing
Climate change							
Prepare speaking opportunity at UNFCCC COP15, Copenhagen; plan mission tasks				15-Sep-09		AK	done
Fundraise for implementation of Res. 9.7. on climate change (e.g. DEFRA)				01-Dec-09		AK	ongoing
Regional workshop on climate change	Res. 9.7			02-Jul-05	Workshop	AK	Workshop postponed till 2010
Follow-up with climate change WG, lead by Colin Galbraith; develop WG AP				01-Oct-09		AK	Ongoing
SCIENCE, DATA AND MARINE UNIT							
Scientific Council							
Organising Scientific Council Activity Planning Meeting	COP-9					LC, MB, RH	done
International Reviews							
Soliciting Soc Taxonomy WGs to produce sample species fact sheet to finalise format of the report on the population status of all Appendix 1 species				COP10	Report	LC, MB	Ongoing
Liaising with Soc/ZSL on further developments of indicators of the status and trends of migratory species-Develop a species specific MS Index				COP10		LC, MB	Ongoing
Revising ToR for review on effects of bycatch with Appointed Councilor for by-catch		currently not known		End 2009	ToR	LC, MB	Ongoing
Developing draft ToR for Soc review on the effects of hunting (taking) on Migratory Species		currently not known			ToR	new TO	Postponed to 2010
Finalising review on the impact of Invasive Species on Migratory Species				ScC16	Review	LC, MB	Ongoing
Revising ToR review on the effects of barriers to migration				End 2009	ToR	LC, MB	Ongoing
Monitoring the preparation of the scientific review on freshwater fishes to identify candidate species for listing on CMS App.				Mar-10	Review	LC, MB	Ongoing
Updating of Review of Small Cetaceans				End 2009	Review	HF, MB	Ongoing
Identifying species listed on Appendix I of CMS that are most vulnerable to climate change		10,000		01-Dec-09		AK	Ongoing
Species Action Plans							
Publishing and arranging for dissemination of Black-faced Spoonbill AP	COP-9			Ongoing	Action Plan	LC, MB	Ongoing
Publishing and arranging for dissemination of Spoonbill Sandpiper AP	COP-9			Ongoing	Action Plan	LC, MB	Ongoing
Publishing and arranging for dissemination of Lesser Flamingo AP	COP-9			09-Aug	Action Plan	LC, MB	Done
Publishing and arranging for dissemination of Chinese Crested Tern AP	COP-9			Ongoing	Action Plan	LC, MB	Ongoing
Publishing and arranging for dissemination of Madagascar Pond Heron AP	COP-9			Ongoing	Action Plan	LC, MB	Ongoing
Publishing and arranging for dissemination of White-winged Flufftail AP	COP-9			Ongoing	Action Plan	LC, MB	Ongoing
Species activities							
Sahelo-Saharan Antelopes							
Maintaining Programme Coordination	Res.9.1; Recom.9.2					MB, RB, LA	ongoing
Supporting and monitoring implementation of capacity building & sustainable hunting project	Res.9.1; Recom.9.2					MB, RB, LA	ongoing
Supporting and monitoring implementation of transfrontier Project for conservation & sustainable development of Sa	Res.9.1; Recom.9.2					MB, RB, LA	ongoing
Other species							
Monitoring implementation of project "Conservation status of the Grey-cheeked Parakeet in Peru and Ecuador"						FR	ongoing
Monitoring implementation of project "Status, distribution and population size of Appendix 1 bird species in FYR of Macedonia"				15-Oct-09		MB, LC	ongoing
Overseeing preparation of technical report of the project "Ruddy-headed Geese (Chloephaga rubidiceps) in Danger: Population status and conservation actions in Argentina and Chile"					Report	FR	done

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GENERAL MANAGEMENT							
<i>Other activities</i>							
Implementing Wild Life Diseases Task Force	Res.9.8			End 2009	Taskforce established	new TO	postponed 2010
Implementing Avian Influenza Task Force	Res.9.8			End 2009	A/Website/Publications	FR	ongoing
Liaising with ScC Vice-Chair for preparation of a text on the possible usefulness of the Addis Ababa principles in the implementation of the CMS				ScC16		LC	ongoing
Assisting the ScC Working Group on global flyways	Res. 9.2					LC, MB, FR	ongoing
INFORMATION & CAPACITY BUILDING							
<i>Information Management</i>							
Harmonizing CMS Family on-line reporting	Res. 8.8, 8.10	currently not known		End 2009		FR, LA	ongoing
Developing and improving GROMS	Res. 8.9, 8.10	currently not known		End 2009		FR, LA	ongoing
Developing Information Management System (IMS) for CMS	Res. 8.10	currently not known		End 2009		FR	ongoing
Maintaining and enhancing Website	Res. 8.8, (Res. 8.10 ?)			End 2009		FR, RV	ongoing
Delivering press releases on major CMS topics and Agreement events and enhancing contacts with media	Res. 8.8, (Res. 8.10 ?)			End 2009		FR, VL	ongoing
Improving publications and other external Public Relations activities	Res. 8.8, (Res. 8.10 ?)			End 2009		FR, HA, MF	ongoing
Setting up the CMS Library	N/A			End 2009		FR, MD, NW	not started yet
Developing and Supporting Year of the Gorilla activities	Res 9.6					VL, MV, DK	ongoing
Developing and supporting International Year of Biodiversity activities	Res 9.6					VL, MV, DK, FR	ongoing
Recruitment of Parties							
Producing new design for CMS Range State database and updating it	Res. 8.10			End 2009		FR	ongoing
Developing CMS presence in USA	Res. 8.10			End 2009		FR, LA	ongoing
Developing CMS presence in Asia				End 2009		FR, MF	ongoing
Developing strategies to increase CMS membership	?			End 2009		DH	ongoing
						FR, MF, HA	ongoing
ADMINISTRATIVE AND FINANCIAL SERVICES							
<i>Administrative and Financial Services</i>							
Reviewing 2008 unliquidated obligations	Res 9.14					SK, RP, ES	done
Revising 2009 Budget	Res 9.14					SK, RP, ES	ongoing
Servicing the co-located Agreements						SK, RP	ongoing
Monitoring donor funds and preparing donor reports						RP, ES, SK	ongoing
Arranging tender of IT services	Res 9.14			May 09		LA, SK	done
Updating inventory of non expandable property						JM, HL	ongoing
Human Resources Management							
Recruitment of staff for Abu Dhabi office						JM, SK	done
Starting recruitment procedure for Associate Partnership and Fundraising Officer (P-2)						JM, BL, MV	ongoing
Starting recruitment procedure for Associate Scientific Officer (P-2)						JM, BL, MB	ongoing
Starting recruitment procedure for Deputy Executive Secretary (P-5)						JM, EM	ongoing
Starting recruitment procedure for Coordination Officer ASCOBANS (Grade pending MOP6 decision)						JM, MB, HF	ongoing
Finalising recruitment process for the Technical Officer (P-4)						EM	done
Finalising recruitment process for the Associate Programme Officer AEWA (P-2)						JM, BL	done
Finalising recruitment process for the Technical Officer AEWA (P-3)						JM, BL	done
Finalising recruitment of Admin Assistant ASCOBANS (G-5 50%)						JM, MB, HF	ongoing
Finalising End of Year Appraisal (PAS 2008-2009)						EM, LK	ongoing
Initiating drafting and finalising of PAS 2009-2010						BL, JM	ongoing

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GENERAL MANAGEMENT							
Project monitoring							
Developing a tracking system for projects within CMS Family						RP, ES, BL	ongoing
Calendar sharing							
Developing/ putting a system in place to share individual Calendars through Outlook.						JM, BL	ongoing
Filing system							
Developing guidelines/ admin instruction on filing of document.						JM, MD	ongoing
Improving current filing system						MD, RV	ongoing
Initials in bold indicated the responsible Officer							
	AK	Aine Kuehl			LL	Linette Eitz Lamare	
	BL	Bert Lenten			MB	Marco Barbieri	
	BS	Barbara Schönberg			MF	Marina Felhoeller	
	DH	Douglas Hykle			MD	Marion Dankers	
	DK	Daniel Karr			MP	Margj Pridaux	
	EM	Elizabeth Mirema			MV	Melanie Virtue	
	ES	Erikuya Sereenen			NW	Nalanda Wijeratne	
	FR	Francisco Rilla			RB	Roseline Beudels	
	HF	Heidrun Frisch			RP	Ricardas Patiejunas	
	HA	Hannah Al Samarate			RV	Robert Vagg	
	HL	Henning Lige			PM	Patricia Moss	
	JM	Jennybeth Mina			SK	Sergey Kurjukov	
	LA	Liam Addis			TL	Time Lindberg	
	LC	Laura Cerasi			VJ	Viviana Jimenez	
	LK	Lahten El Kabiri			VL	Veronika Lenarz	