# [SAMPLE LETTER OF CREDENTIALS]

**Memorandum of Understanding**

**on the Conservation and Management of Marine Turtles and their Habitats of the Indian Ocean and South-East Asia**

**(IOSEA Marine Turtle MOU)**

In the name of the Government of [*name of country*], the undersigned [*name of the Minister*]

[*Ministry[[1]](#footnote-1)*], hereby appoints:

[*Full Name of Representative*], [*Title*], [*Organization*]

to represent the Government of [*name of country*] at the Eighth Meeting of Signatories (MOS8) of the Memorandum of Understanding on the Conservation and Management of Marine Turtles and their Habitats of the Indian Ocean and South-East Asia (IOSEA Marine Turtle MOU), to be held in Da Nang, Viet Nam, from 21-25 October 2019.

The said representative is fully authorized to take part in the meeting, to transact all such matters as may pertain to its work, and to vote with the other representatives in accordance with the agreed procedures on behalf of the Government of [*name of country*].

In witness whereof, I, [*name of Minister*], have signed this Letter of Credentials and have affixed hereto my official seal.

Done in [*City*], *[Date]*

*[Signature]*

*[Official Seal[[2]](#footnote-2)]*

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1. Head of State, Head of Government, Minister of Foreign Affairs, the Minister or Deputy of the focal Ministry/Authority for the MOU [↑](#footnote-ref-1)
2. This document must bear a seal or be printed on headed notepaper, in order to unambiguously indicate that the Credentials have been issued by the appropriate authority. [↑](#footnote-ref-2)