



**Convention on the Conservation of Migratory Species  
of Wild Animals**



**First Meeting of the Signatory States of the Memorandum of  
Understanding on the Conservation and Management of the Middle-  
European Population of the Great Bustard (*Otis tarda*)**

*National Park Neusiedler See-Seewinkel, Burgenland, Illmitz, Austria  
17-18 September 2004*

---

CMS/GB.1/2/Rev.1  
Agenda item 4.0

**PROVISIONAL ANNOTATED AGENDA AND MEETING SCHEDULE**

For reasons of economy, this document is printed in a limited number, and will not be distributed at the meeting.  
Delegates are kindly requested to bring their copy to the meeting and not to request additional copies.

**FIRST MEETING OF THE SIGNATORY STATES OF THE MEMORANDUM OF UNDERSTANDING ON THE CONSERVATION AND MANAGEMENT OF THE MIDDLE-EUROPEAN POPULATION OF THE GREAT BUSTARD (*OTIS TARDA*)**

*National Park Neusiedler See-Seewinkel, Burgenland, Illmitz, Austria  
17-18 September 2004*

**PROVISIONAL ANNOTATED AGENDA AND MEETING SCHEDULE (as at 3 September 2004)**

<b>Date/Time</b>	<b>Agenda items and Activities</b>	<b>Documents</b>	<b>Annotations</b>
<b>Monday 13 Sept.</b>			
<b>All Day</b>	<b>Delegates arrive in Illmitz</b>	CMS/GB.1/Inf.1	See fact sheet.
	<b>Meeting between the Host Country, organisers of the Scientific Symposium and the CMS Secretariat</b>		Time and venue to be determined.
<b>Evening</b>	<b>Welcome Reception hosted by National Park Hohe Tauern</b>		Time and venue to be announced.
<b>Tuesday 14 Sept.</b>			
<b>All Day</b>	<b>Scientific Symposium on the Great Bustard</b>	CMS/GB.1/Inf.10	See separate agenda. Meeting starts daily at 09.00.
<b>Evening</b>	<b>Reception hosted by Austrian Ministry of Agriculture, Forestry, Environment and Water Management</b>		Time and venue to be announced.
<b>Wednesday 15 Sept.</b>			
<b>All Day</b>	<b>Scientific Symposium on the Great Bustard</b>	CMS/GB.1/Inf.10	See separate agenda. Meeting starts daily at 09.00.
<b>Evening</b>	<b>Reception hosted by Land Burgenland</b>		Time and venue to be announced.

<b>Date/Time</b>	<b>Agenda items and Activities</b>	<b>Documents</b>	<b>Annotations</b>
<b>Evening</b>	<b>Heads of delegation meeting with the CMS Secretariat</b>		This one-hour meeting will discuss <i>inter alia</i> chairmanship and vice chairmanship of the meeting, rules of procedure, meeting flow and other organisational matters. Time and venue to be determined.
<b>Thursday 16 Sept.</b>	<b>Excursion: Habitats in Austria and Hungary (organised by Hungary and Austria)</b>		Programme to be announced.
<b>Evening</b>	<b>Reception hosted by the Hungarian Ministry of Environment</b>		Time and venue to be announced.
<b>Friday 17 Sept.</b>	<b>First Meeting of the Signatory States of the Memorandum of Understanding on the Conservation and Management of the Middle-European Population of the Great Bustard (<i>Otis tarda</i>)</b>		
<b>08.30</b>	<b>Registration</b>		Delegates are kindly requested to pick up their badges.
<b>Morning 09.00-12.30<sup>1</sup></b>	<b>Agenda items 1.0 – 6.0</b>		
	<b>1.0 Welcoming remarks</b>		Mr Günther Liebel, Deputy Director General, Federal Ministry of Agriculture, Forestry, Environment and Water Management will open the meeting. Mr Lyle Glowka, CMS Agreements Officer will make some introductory remarks.
	<b>2.0 Signing ceremony</b>		The MoU will be open to any authorised official representing an eligible non-Signatory State to sign on behalf of their country. The meeting will be invited to consider allowing any new Signatory State to sit and fully participate in the meeting.
	<b>3.0 Election of officers</b>		The meeting will be invited to elect a chairperson and vice-chairperson from among the representatives of the Signatory States in attendance.  <b>Expected outcome:</b> Officers are elected.

<sup>1</sup> NB: A coffee or other break is foreseen in all morning and afternoon sessions.

Date/Time	Agenda items and Activities	Documents	Annotations
	<b>4.0 Adoption of the agenda and meeting schedule</b>	CMS/GB.1/1/Rev.1 CMS/GB.1/2 CMS/GB.1/3/Rev.1 CMS/GB.1/Inf.8	The meeting shall adopt its own rules of procedure pursuant to MoU paragraph 11. It is proposed that all decisions at the meeting be taken by consensus. The meeting may wish to consider the need for and desirability of preparing and adopting formal rules of procedure at a future meeting. The meeting will be invited to review the provisional agenda and schedule, and to make any proposals for amendment prior to their adoption.  <b>Expected outcome:</b> Agreement on decision making; guidance provided on the need for formal rules of procedure; agreement on the agenda and schedule for the meeting.
	<b>5.0 Opening statements</b>	CMS/GB.1/Inf.11 CMS/GB.1/Inf.8	It is <u>not</u> envisaged to have presentations of national activities at this stage of the meeting, however delegates may wish to make brief opening statements (no more than 2-3 minutes) to indicate any support or assistance (financial or in-kind) their country has provided or intends to provide towards the MoU's implementation keeping in mind MoU Paragraph 10 (financial issues). Signing organisations will also be invited to make short (2-3 minute) interventions A representative from the preceding Scientific Symposium on the Great Bustard will be invited to make a short summary of the Symposium's outcomes (no more than 5-10 minutes) most relevant to the MoU meeting.
	<b>6.0 Report of the Secretariat</b>		
	<b>6.1 Status of signatures</b>	CMS/GB.1/4 CMS/GB.1/Inf.2 CMS/GB.1/Inf.8	The meeting will be invited to consider the Secretariat's brief report concerning the status of signatures and recruitment efforts. Representatives of non-Signatory States eligible to sign the MoU will be invited to inform the meeting of their Government's intentions vis-à-vis signature of the MoU. The meeting may wish to consider ways and means to increase membership in the MoU.  <b>Expected outcome:</b> The meeting takes note of the Secretariat's report and the information provided by observer countries; guidance provided on how to increase MoU membership.
	<b>6.2 List of designated national contact points</b>	CMS/GB.1/4 CMS/GB.1/Inf.3 CMS/GB.1/Inf.8	The meeting will be invited to consider a provisional list of designated national contact points.  <b>Expected outcome:</b> The meeting takes note of the provisional list of designated national contact points; updated information is

Date/Time	Agenda items and Activities	Documents	Annotations
			provided; an appeal is made to Signatory States that have not yet designated a national contact point to provide the information to the Secretariat as soon as possible.
	<b>6.3 Any other matters</b>		Any other additional matters relevant to the Secretariat's report will be presented to the meeting.
<b>12.30-14.00</b>	<b>Lunch break</b>		
<b>Afternoon 14.00-17.30</b>	<b>Agenda items 7.0-8.0</b>		
	<b>7.0 Review of MoU and Action Plan implementation</b>		
	<b>7.1 Great Bustard conservation status within the agreement area</b>	CMS/GB.1/5 CMS/GB.1/5/Add.1 CMS/GB.1/Inf.4.x CMS/GB.1/Inf.6.x CMS/GB.1/Inf.7.x CMS/GB.1/Inf.8 CMS/GB.1/Inf.11 CMS/GB.1/Inf.12	<p>The Secretariat will introduce that portion of the Overview Report addressing the Great Bustard's conservation status within the agreement area. An intervention on the relevant outcomes from the Scientific Symposium may be invited. After this comments from the individual Signatory States and the signing organisations will be invited. Conclusions will be drawn. The meeting may then wish to briefly consider the conservation status of the Great Bustard outside of the agreement area and invite interventions from observer States and signing organisations. This information may be relevant to any preliminary discussions on expanding the geographical scope of the MoU under agenda item 9.3.</p> <p><b>Expected outcome:</b> The meeting takes note of the Secretariat's Overview Report and provides additional information as well as guidance on how it could be improved if necessary; information shared on the conservation status of the Great Bustard within the agreement area; possible additional information shared on the Great Bustard's conservation status outside of the agreement area.</p>
	<b>7.2 Status of development and implementation of national work programmes</b>	CMS/GB.1/5 CMS/GB.1/5/Add.1 CMS/GB.1/Inf.4.x CMS/GB.1/Inf.5.x	<p>The Secretariat's Overview Report summarizes the information received and available as of 23 July 2004 with regard to the status of the MoU and Action Plan's implementation. It is proposed that the Secretariat provides a brief summary of its Overview Report drawing conclusions as necessary. Signatory States will then <i>inter alia</i> be invited to confirm the existence of their national work programme and any problems/gaps in their establishment and implementation. Informal indications as to the need to amend Part II</p>

Date/Time	Agenda items and Activities	Documents	Annotations
		CMS/GB.1/Inf.6.x  CMS/GB.1/Inf.8	<p>of the Action Plan will be invited. The meeting will be invited to consider how best to measure progress under the MoU and Action Plan, both in terms of national level actions and overall conservation and management outcomes for the Great Bustard.</p> <p><b>Expected outcome:</b> Information shared on the status of MoU and Action Plan implementation within the agreement area and at national levels; confirmation that national work programmes are in place; implementation gaps identified by country and possible means to fill gaps identified; informal indications by Signatory States provided as to the need to amend the country-specific actions in Part II of the Action Plan; suggestions provided on how best to measure progress under the MoU and Action Plan both in terms of national level actions and overall conservation and management outcomes for the Great Bustard; the extent to which the present Overview Report's format is appropriate for measuring progress and outcomes. Guidance given as to the need for additional tools to measure the effectiveness of the MoU and Action Plan.</p>
	<b>8.0 Medium Term International Work Programme</b>	CMS/GB.1/6 + annex  CMS/GB.1/Inf.8	<p>The meeting will be invited to consider the draft Medium Term International Work Programme for the Great Bustard with a view to its adoption as required by MoU Paragraph 8. After an introduction by the Secretariat, it is suggested that a "tour de table" be made to solicit general comments on the draft. Specific comments will then be requested on the draft's form and substance. The meeting may wish to consider the need for an <i>ad hoc</i> working group that could further review and, if necessary, develop the draft for subsequent adoption. The working group could consider financial issues related to implementing the plan. The working group would meet after the regular session and continue as needed in the evening after dinner. It would report back to the meeting the next day. If need be the working group could continue to work during the morning session up until coffee break.</p> <p><b>Expected outcome:</b> Draft work programme revised as needed and adopted.</p>
<b>Evening</b>	<b>Reception hosted by Nationalpark Neusiedlersee-Seewinkel and the Austrian Ministry of Agriculture, Forestry, Environment and Water Management</b>		Time and venue to be announced.

<b>Date/Time</b>	<b>Agenda items and Activities</b>	<b>Documents</b>	<b>Annotations</b>
<b>Saturday 18 Sept.</b>			
<b>Morning 09.00-12.30</b>	<b>Agenda items 8.0 (continued) – 9.0</b>		
	<b>8.0 Medium Term International Work Programme (continued)</b>	CMS/GB.1/6 + annex CMS/GB.1/Inf.8	If created, the working group on the Medium Term International Work Programme will be invited to report back to the meeting on its work. If need be the working group may work in parallel to the regular session in order to save limited time.  <b>Expected outcome:</b> Draft work programme revised as needed and adopted.
	<b>9.0 Future implementation and further development of the MoU and Action Plan</b>		
	<b>9.1 Draft national report format</b>	CMS/GB.1/7 + annex CMS/GB.1/6 + annex CMS/GB.1/Inf.8	MoU Paragraph 6 refers to reporting. The Secretariat has developed for the consideration of the meeting a comprehensive draft national report format that could be used as the basis for future reporting on the Action Plan’s implementation. The meeting will be invited to provide comments on the draft format as well as to consider generally the national reporting issue, consider the general issue of information management and, the ways and means to improve the submission rate of national reports.  <b>Expected outcome:</b> Adoption of the draft national report format; identification and consideration of other reporting issues, as well as general information management issues potentially relevant for the MoU and the ways and means to address them.
<b>12.30-14.00</b>	<b>Lunch break</b>		
<b>Afternoon 14.00-17.30</b>	<b>Agenda items 9.0 (continued)-12.0</b>		
	<b>9.0 Future implementation and further development of</b>		

Date/Time	Agenda items and Activities	Documents	Annotations
	<b>the MoU and Action Plan (continued)</b>		
	<b>9.2 Future MoU coordination</b>	CMS/GB.1/8	<p>The CMS Secretariat acts as the secretariat to MoU developed under CMS auspices at no cost to the MoU signatories. The meeting will be invited to consider the general issue of MoU coordination and the particular issue of outsourcing some aspects of the MoU's coordination to a collaborating organisation to support a range of activities in line with CMS COP Resolution 7.7 and what options there may be to achieve this including financial considerations.</p> <p><b>Expected outcome:</b> General consideration of the MoU coordination issue; guidance provided and options identified on the particular issue of outsourcing MoU coordination activities, including financial considerations.</p>
	<b>9.3 Preliminary discussions on expanding the geographical scope of the agreement area</b>	CMS/GB.1/9 CMS/GB.1/8	<p>The meeting will be invited to have a preliminary discussion on the need for and desirability of expanding the MoU's geographical scope of application.</p> <p><b>Expected outcome:</b> General consideration undertaken and guidance on options provided.</p>
	<b>10.0 Next meeting of the Signatory States</b>	CMS/GB.1/10 CMS/GB.1/8	<p>The meeting will be invited to consider when the next meeting of the Signatory States should take place.</p> <p><b>Expected outcome:</b> Tentative date set for the next meeting of the Signatory States and any invitations to host the next meeting considered; the general periodicity of MoU meetings considered and initial conclusions reached; general financial considerations reviewed.</p>
	<b>11.0 Any other business</b>		<p>The meeting will be invited to raise and discuss other issues not covered under the former agenda items.</p>
	<b>12.0 Closure of the meeting</b>		