

48th Meeting of the Standing Committee

Bonn, Germany, 23 – 24 October 2018

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IMPLEMENTATION OF THE CMS BUDGET

(as at 31 July 2018 / Prepared by the Secretariat)

Summary:

This document provides the status of contributions to the Trust Fund as well as an overview of the implementation of the CMS budget for the period January to July 2018 with projected expenditure until the end of 2018, as requested by Resolution 12.2. It shows that overall expenditure is on track and proposes to issue a single invoice with regard to Parties' assessed contributions for 2019-2020 for the consideration of the Standing Committee. The Standing Committee is also invited to take note of an increase in the implementation of 2019 budget caused by the revised timeline of COP13.

Introduction

1. Through Resolution 12.2 on Financial and Administrative Matters, the Conference of the Parties (COP) adopted the budget for the triennium 2018-2020. The present report provides the Standing Committee with the status of contributions to the Trust Fund as at 31 July 2018 as well as an overview of the implementation of the CMS budget for the period January to July 2018 with projected expenditure until the end of 2018.

Status of the Trust Fund for Assessed Contributions

2. Article VII, paragraph 4 of the Convention requires each Party to contribute to the budget adopted by the COP for the financial period according to the agreed United Nations scale of assessment. As per Resolution 12.2, assessed contributions approved by COP12 for the current year stand at €2,559,888.
3. As at 31 July 2018, 67.2 per cent of assessed contributions for 2018, which amounts to €1,720,420, has been paid by 47 of the 126 Parties, including those new Parties that joined the Convention over the last triennium. The total unpaid pledges as at 31 July 2018 amount to €1,470,327 (€839,468 for 2018, €531,718 for the previous triennium 2015-2017 and €99,141 for prior years). As shown in the table in Annex 1, out of total 126 Parties, 41 have not fully paid their assessed contributions to the Trust Fund for the previous triennium 2015-2017 and 18 Parties still have outstanding dues related to the period before 2015.
4. Operating in a new resource planning system “UMOJA” requires the Secretariat to apply strict cash management and it is therefore worth recalling paragraph 5 of Resolution 12.2, which urges Parties to pay their contributions as promptly as possible, preferably no later than March in the year to which they relate.

Budget Implementation

5. COP12 adopted the budget amounting to €2,559,888, including Programme Support Cost (PSC) of 13 per cent for 2018. In relation to the CMS Family retreat in June 2018, the Chair of the Standing Committee authorized the Secretariat in April 2018 to increase the 2018 budget for staff development by €14,085 from 2019-2020, not exceeding its overall budget for the triennium. This brings the total budget for 2018 to €2,573,973, including PSC.
6. Expenditure incurred during the period January to July 2018 with estimated expenditure from August to December 2018 is provided in the table in Annex 2.
7. During the first seven months of 2018, an overall expenditure of 53 per cent of the total budget, corresponding to €1,354,902, is reported. The breakdown is as follows:
 - Expenditure on staff (professional and general support staff) amounted to €927,295 against a budget of €1,885,388 having an implementation rate of 49 per cent;
 - During the same period, expenditure on contractual services amounted to €69,213 (with an implementation rate of 67 per cent) covering all contractual commitments related to the translation and report writing of meeting documents as well as official correspondence of the Secretariat;
 - With respect to the operating costs, €103,475 is reported as expenditure from January to July 2018. It mainly covered the annual cost of Information Technology Services provided by United Nations Volunteers for 2018 as well as actual cost of the CMS Family retreat, which took place in Luxembourg, 11-13 June 2018;
 - For office operation, the Secretariat procured office stationery amounting to €3,018 in addition to non-expendable equipment such as office laptops and relevant

accessories, which cost €5,240;

- From January to July 2018, expenditure on travel amounted to €90,788 against a budget of €140,363. It included travel support of funded delegates to the Third meeting of the Sessional Committee of the Scientific Council, which was held from 29 May to 1 June 2018 in Bonn, Germany, as well as Secretariat staff travel during the reporting period.
8. For the period from August to December 2018, it is expected that expenditure on staff amounting €880,041 will be incurred resulting estimated savings of €78,052 by the end of 2018. Funds for other non-staff budget items will be fully expended when the planned activities are undertaken, except those related to the Scientific Council meeting since the current year's meeting already took place in May 2018. Thus brings the total estimated savings by end of December 2018 to €99,775, including PSC. Nevertheless, it should be noted that the above-mentioned estimated savings might need to be reduced due to unexpected staff entitlements caused by illness, separation, or/and maternity leave.

COP13 and related 2020 budget

9. As confirmed by the Government of India, the Thirteenth Meeting of the Conference of Parties to CMS (COP13) will take place in Gujarat, India, from 15 to 22 February 2020. However, the CMS budget includes an allocation of €307,073 for servicing COP13 and €56,245 for staff travel – COP13 in the anticipation that COP13 meeting will take place in the last quarter of 2020. Since COP13 has been brought forward to February 2020, funds related to COP13 servicing and travel should be made available from mid-2019 to allow smooth preparation of the conference. The Secretariat, therefore, proposes that Parties should pay their assessed contribution of 2020 in advance, in 2019, and seeks the approval from the Standing Committee to issue a single invoice covering the period 2019-2020. Furthermore, the Secretariat requests approval from the Standing Committee to increase the 2019 budget by €410,549, including PSC, subject to the receipt of 2020 assessed contributions, for the purpose of servicing COP13.

Requested action

The Standing Committee is invited:

To take note of this document and to provide the Secretariat with comments and guidance as necessary.

**Trust Fund for the Convention on Migratory Species of Wild Animals
Status of Contributions as at 31 July 2018 (in Euros)**

No	Party	Unpaid Pledges for 2017 & Prior Years EUR	Advanced Payments for Future Years EUR	Pledges for 2018 EUR	Collections in 2018 for 2017 & Prior Years EUR	Collections in 2018 for 2018 EUR	Collections During 2018 for Future Years EUR	Unpaid Pledges for 2017 & Prior Years EUR	Unpaid Pledges for 2018 EUR	Advanced Payments for Future Years EUR
1	Afghanistan			324					324	
2	Albania			432					432	
3	Algeria			8,687					8,687	
4	Angola		567	540						27
5	Antigua & Barbuda	158		108				158	108	
6	Argentina	25,657		48,130	25,657				48,130	
7	Armenia			324		324				
8	Australia			126,098		126,098	128,620			128,620
9	Austria			38,849					38,849	
10	Bangladesh			540		540				
11	Belarus			3,022					3,022	
12	Belgium	12,007		47,752		47,752		12,007		
13	Benin	36		162				36	162	
14	Bolivia (Plurinational State of)	535		647				535	647	
15	Bosnia and Herzegovina	84		701				84	701	
16	Brazil	325,240		206,277				325,240	206,277	
17	Bulgaria			2,428		2,428				
18	Burkina Faso	395		216				395	216	
19	Burundi		311	54						257
20	Cabo Verde	164		54				164	54	
21	Cameroon	1,958		540				1,958	540	
22	Chad	1,438		270				1,438	270	
23	Chile	460		21,529	460	18,254			3,275	
24	Congo			324					324	

No	Party	Unpaid Pledges for 2017 & Prior Years EUR	Advanced Payments for Future Years EUR	Pledges for 2018 EUR	Collections in 2018 for 2017 & Prior Years EUR	Collections in 2018 for 2018 EUR	Collections During 2018 for Future Years EUR	Unpaid Pledges for 2017 & Prior Years EUR	Unpaid Pledges for 2018 EUR	Advanced Payments for Future Years EUR
25	Cook Islands			54		54	20			20
26	Costa Rica	1,666		2,536	1,666	83			2,453	
27	Côte d'Ivoire		22,138	486						21,652
28	Croatia			5,342		5,342				
29	Cuba	16,670		3,507				16,670	3,507	
30	Cyprus			2,320		2,320				
31	Czech Republic		18,561	18,561						
32	Dem.Rep of the Congo	3,625	0	432				3,625	432	
33	Denmark		35,080	31,511						3,569
34	Djibouti	617		54				617	54	
35	Dominican Republic	445		2,482				445	2,482	
36	Ecuador	4,791		3,615				4,791	3,615	
37	Egypt	14,857		8,201				14,857	8,201	
38	Equatorial Guinea	2,906		540				2,906	540	
39	Eritrea		164	54						110
40	Estonia			2,050		2,050				
41	Eswatini ¹	491		108				491	108	
42	Ethiopia			540		540				
43	European Union			63,997					63,997	
44	Fiji			162					162	
45	Finland			24,603		24,603				
46	France			262,177		262,177				
47	Gabon	6,545		917				6,545	917	
48	Gambia	15		54				15	54	
49	Georgia			432		432				
50	Germany			344,732		344,732				

¹ Effective from 19 April 2018, the country name was changed to the Kingdom of Eswatini from the former name of the Kingdom of Swaziland

No	Party	Unpaid Pledges for 2017 & Prior Years EUR	Advanced Payments for Future Years EUR	Pledges for 2018 EUR	Collections in 2018 for 2017 & Prior Years EUR	Collections in 2018 for 2018 EUR	Collections During 2018 for Future Years EUR	Unpaid Pledges for 2017 & Prior Years EUR	Unpaid Pledges for 2018 EUR	Advanced Payments for Future Years EUR
51	Ghana			863		863				
52	Greece	37,893		25,414				37,893	25,414	
53	Guinea			108					108	
54	Guinea-Bissau	1,900		54				1,900	54	
55	Honduras	4		432				4	432	
56	Hungary			8,687		8,687				
57	India			39,766					39,766	
58	Iran (Islamic Republic of)	42,756		25,414				42,756	25,414	
59	Iraq	5,497		6,960				5,497	6,960	
60	Ireland		18,076	18,076						
61	Israel			23,201					23,201	
62	Italy			202,230					202,230	
63	Jordan	3,082		1,079		1,079		3,082		
64	Kazakhstan			10,306		10,306				
65	Kenya			971					971	
66	Kyrgyzstan		119	108						11
67	Latvia			2,698					2,698	
68	Liberia		32	54					22	
69	Libya	74,466		6,745				74,466	6,745	
70	Liechtenstein			378					378	
71	Lithuania			3,885		3,885				
72	Luxembourg			3,453		3,453				
73	Madagascar		20	162					142	
74	Mali			162					162	
75	Malta			863		863				
76	Mauritania	22		108				22	108	
77	Mauritius			647		647				
78	Monaco			540		540				
79	Mongolia			270					270	

No	Party	Unpaid Pledges for 2017 & Prior Years EUR	Advanced Payments for Future Years EUR	Pledges for 2018 EUR	Collections in 2018 for 2017 & Prior Years EUR	Collections in 2018 for 2018 EUR	Collections During 2018 for Future Years EUR	Unpaid Pledges for 2017 & Prior Years EUR	Unpaid Pledges for 2018 EUR	Advanced Payments for Future Years EUR
80	Montenegro	552		216				552	216	
81	Morocco			2,914		2,914				
82	Mozambique			216					216	
83	Netherlands			79,964		79,964				
84	New Zealand			14,460		14,460				
85	Niger	2,224		108				2,224	108	
86	Nigeria	14,654		11,276				14,654	11,276	
87	Norway			45,809		45,809				
88	Pakistan			5,018					5,018	
89	Palau		4,320	54						4,266
90	Panama	32		1,835				32	1,835	
91	Paraguay			755		755				
92	Peru		1,532	7,338					5,806	
93	Philippines	9,581		8,903	9,581	2,720			6,183	
94	Poland			45,378		45,378				
95	Portugal	26,563		21,151				26,563	21,151	
96	Republic of Moldova			216					216	
97	Romania			9,927		9,927				
98	Rwanda			108					108	
99	Samoa	18		54				18	54	
100	Sao Tome & Principe	710		54				710	54	
101	Saudi Arabia	5,000		61,834	5,000	60,834			1,000	
102	Senegal	267		270				267	270	
103	Serbia			1,727					1,727	
104	Seychelles			54		54				
105	Slovakia			8,633		8,633				
106	Slovenia			4,532		4,532				
107	Somalia	1,900		54				1,900	54	
108	South Africa			19,640		19,640				

No	Party	Unpaid Pledges for 2017 & Prior Years EUR	Advanced Payments for Future Years EUR	Pledges for 2018 EUR	Collections in 2018 for 2017 & Prior Years EUR	Collections in 2018 for 2018 EUR	Collections During 2018 for Future Years EUR	Unpaid Pledges for 2017 & Prior Years EUR	Unpaid Pledges for 2018 EUR	Advanced Payments for Future Years EUR
109	Spain			131,817		131,817				
110	Sri Lanka			1,673					1,673	
111	Sweden			51,582		51,582				
112	Switzerland			61,511		61,511				
113	Syrian Arab Republic	10,148		1,295				10,148	1,295	
114	Tajikistan			216					216	
115	The FYR of Macedonia	2,784		378				2,784	378	
116	Togo	164		54				164	54	
117	Tunisia	6,265		1,511				6,265	1,511	
118	Uganda			486					486	
119	Ukraine			5,558					5,558	
120	United Arab Emirates			32,590					32,590	
121	United Kingdom			240,810		240,810				
122	United Republic of Tanzania	72		540				72	540	
123	Uruguay			4,263					4,263	
124	Uzbekistan	3,563		1,241				3,563	1,241	
125	Yemen	2,347		540				2,347	540	
126	Zimbabwe			216					216	
	Total	673,223	100,920	2,559,888	42,364	1,649,392	128,640	630,859	839,468	158,532

Annex 2.

**Implementation of the 2018 budget
as at 31 July 2018 (in Euros)**

Object of expenditure	Budget for 2018		Expenditure Jan-Jul 2018 ²	Estimated Exp Aug-Dec'18	Estimated balance
	Approved by COP12	Trust Fund reserve			
Staff Costs					
Professional Staff	1,412,657		663,628	671,615	77,413
General Support Staff	472,731		263,666	208,426	639
Subtotal	1,885,388		927,295	880,041	78,052
Contractual Services					
Contractual services (translations and report writing)	90,168		66,358	23,810	-
Information Material and Document Production	12,750		2,855	9,895	-
Subtotal	102,918	-	69,213	33,705	-
Operating Costs					
ICT Tools, Website Development and Maintenance	6,630		5,764	866	-
Staff Development (training, retreats)	10,200	12,465	20,457	2,208	-
Information Technology Services (UNV)	71,400		67,861	3,539	-
Office Automation Services (printer leases, hosting etc.)	10,200		2,750	7,450	-
Communication and Courier Services	17,850		3,209	14,641	-
Miscellaneous	3,813		3,433	380	-
Subtotal	120,093	12,465	103,475	29,084	-
Supplies					
Office Supplies	5,916		3,018	2,898	-
Subtotal	5,916	-	3,018	2,898	-
Equipment					
Non-expendable Equipment	10,710		5,240	5,470	-
Subtotal	10,710	-	5,240	5,470	-
Travel					
Standing Committee meetings	22,965		2,381	20,584	-
Scientific Council meetings	52,424		42,179		10,245
Staff travel	64,974		46,227	18,747	-
Subtotal	140,363	-	90,788	39,331	10,245
Total	2,265,388	12,465	1,199,028	990,529	88,297
13% Programme Support Costs	294,500	1,620	155,874	128,768	11,478
Grand total	2,559,888	14,085	1,354,902	1,119,297	99,775

² UNEP's official accounts are maintained in US dollars, however, for the purpose of this report, expenditures in Euros have been estimated by using an average of the monthly UN official exchange rates during the expenditure period (1 USD = 0.831 EUR).