

**Third Meeting of the Memorandum of Understanding on  
the Conservation of Migratory Grassland Birds of Southern South  
America and their Habitats**

*(Florianópolis, Brazil, December 2-4, 2024)*

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**FORMAT AND PERIODICITY OF NATIONAL REPORTS**

*(Prepared by the Secretariat)*

1. The Memorandum of Understanding on the Conservation of Migratory Grassland Birds of Southern South America and Their Habitats requires signatory countries to provide the Secretariat with a periodic report on their implementation of the MOU. The type of format and frequency was to be decided during the first meeting of the signatories. The Secretariat should transmit to the signatories the reports received, together with a review of the progress made in the implementation of the MOU and the Plan of Action. The report should be compiled based on all available information. As the current Coordinator of the MOU, the Government of Brazil will report to this meeting on the progress made in the implementation of the MOU in relation to agenda items 4.1 and 5.
2. During the first meeting of the MOU, held in Asunción, Paraguay, on 14 December 2010, a format for the preparation of national reports was not adopted and the periodicity of their submission was not agreed.
3. Therefore, taking into account the holding of the third meeting of signatory countries in Florianópolis (Brazil) on December 2 and 4, 2024, it is proposed that these reports be prepared each time a meeting of signatory countries is held, in accordance with the format attached as an Annex to this document. This format is based on the activities foreseen in the Action Plan of the MOU, so that the completion of the report can also be used to assess the degree of implementation of the Action Plan.

Recommended action

4. Signatory countries to the MOU are requested to review the format for reporting and consider whether this format is appropriate or whether they wish to make modifications. Likewise, the signatory countries are requested to confirm the periodicity of the national reports, agreeing that they will be submitted each time a meeting of signatories to the MOU is held.

**TEMPLATE FOR THE PREPARATION OF NATIONAL REPORTS**

1. Country:
2. Name of the person preparing the report:
3. Creation and strengthening of conservation figures in areas of importance for species:
4. Habitat management in non-protected areas:
5. Fundamental research:
6. Population and habitat monitoring:
7. Facilitation and systematization of information:
8. Training for producers and society in general:
9. Outreach, education:
10. Legislation:
11. Control:
12. Institutional strengthening:
13. Agreements and conventions:
14. Training:
15. International cooperation:
16. Additional comments: