



CONVENTION ON MIGRATORY SPECIES

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SECOND MEETING OF THE SIGNATORIES TO THE
MEMORANDUM OF UNDERSTANDING CONCERNING
CONSERVATION MEASURES FOR THE WEST AFRICAN
POPULATIONS OF THE AFRICAN ELEPHANT (*Loxodonta africana*)
Niamey, Niger, 20-21 June 2011
Agenda Item 4.0

PROVISIONAL ANNOTATED AGENDA

(as at 16 June 2011)

Agenda Item 1.0: Opening of the meeting

The opening of the meeting will take place at 1000hrs on 20 June 2011. It will include a welcoming address from the representative of the host country, an introduction on behalf of the CMS Executive Secretary presented by Ms. Melanie Virtue, CMS Acting Agreements Officer and other speeches as appropriate.

Agenda Item 2.0: Adoption of the Rules of Procedure

Provisional Rules of Procedure (RoP) will be presented by the Secretariat and submitted for consideration. The representatives of the Signatory States will be invited to adopt the Rules of Procedure as submitted or agree to any potential amendments.

Expected outcome: Agreement and adoption of the Rules of Procedure.

Agenda Item 3.0: Election of officers

The meeting will be invited to elect a chairman from among the representatives of the Signatories in attendance. It is proposed that all decisions at the meeting be taken by consensus.

Expected outcome: Election of Chair and Vice-Chair

Agenda Item 4.0: Adoption of the Agenda and the Meeting Schedule

The meeting will be invited to consider the Provisional Agenda and to make any suggestions for its amendment prior to its adoption.

Expected outcome: Agreement on the agenda and schedule for the meeting.

Agenda Item 5.0: Report of the Secretariat

The Secretariat will present the report on its activities since the First Meeting of the Signatories in March 2009. The meeting will be invited to take note of the Secretariat's Report and to provide any comments.

Expected outcome: The meeting takes note of the Secretariat's report.

Agenda Item 6.0: MoU Coordination

The CMS Secretariat acts as the secretariat to MoUs developed under CMS auspices at no cost to the MoU signatories. According to Article 4 of the MoU, the AfESG plays the role of technical advisor for the implementation of the MoU. Coordination is part of the services provided by the Secretariat, however, when feasible and appropriate it can outsource some aspects of the MoU coordination to range states and/or collaborating organizations to support a range of activities including meeting preparation, project development and fundraising, membership development and awareness raising. The meeting will be invited to consider options for the future coordination of the MoU. Signatory States or collaborating organizations willing to provide financial and/or in kind support towards MoU coordination will be invited to illustrate their offers.

Expected outcome: General consideration of the MoU coordination issue; guidance provided and options identified on the particular issue of outsourcing MoU coordination activities, including financial considerations.

Agenda Item 7.0: National Reports

The representatives of the Signatory States will be invited to present a summary of their respective national report concerning the implementation of the MoU and the Strategy. The observers present will also have the opportunity to briefly present relevant activities carried out by them. The delegates are requested to limit the duration of their presentation to 5 minutes. A revised national report format will be submitted to the meeting for consideration, finalisation and adoption.

Expected outcome: Endorsement of the revised national report format

Agenda Item 8.0: Implementation of the Medium Term International Work Programme

The First Meeting of Signatories adopted a Medium Term International Work Programme (MTIWP), covering the period 2009-2011 (Annex 6 to the meeting report). The meeting will be invited to review implementation of the MTIWP, including financial aspects, and consider the need of its refinement or extension.

Expected outcome: Information shared on the status of MTIWP implementation. Further needs for the implementation of the MTIWP assessed and agreed. Need of a revision of the MTIWP considered. Amendments of the plan discussed and agreed as appropriate.

Agenda Item 9.0: Further development on Trans-boundary Projects

Under this item, it is intended that development on the trans-boundary projects developed by focal points, will be considered

Expected outcome: Further development for finalization of the projects

Agenda Item 10.0: Miscellaneous issues

The meeting will be invited to raise and discuss other issues not covered under the former agenda items.

Agenda Item 11.0: Date and venue of the next meeting of the Signatories

The meeting will be invited to consider when and where the next meeting of the Signatories should take place. Signatory States willing to host the next meeting will be invited to put forward their proposals.

Expected outcome: Tentative date set for the next meeting of the Signatory States and any invitations to host the next meeting considered; the general periodicity of MoU meetings considered and conclusions reached; general financial considerations reviewed.

Agenda Item 12.0: Closure of the Meeting

The meeting is expected to finish on 21 June 2011 at 5.30 p.m.