

## CMS COP 13 Regional Preparatory Workshops

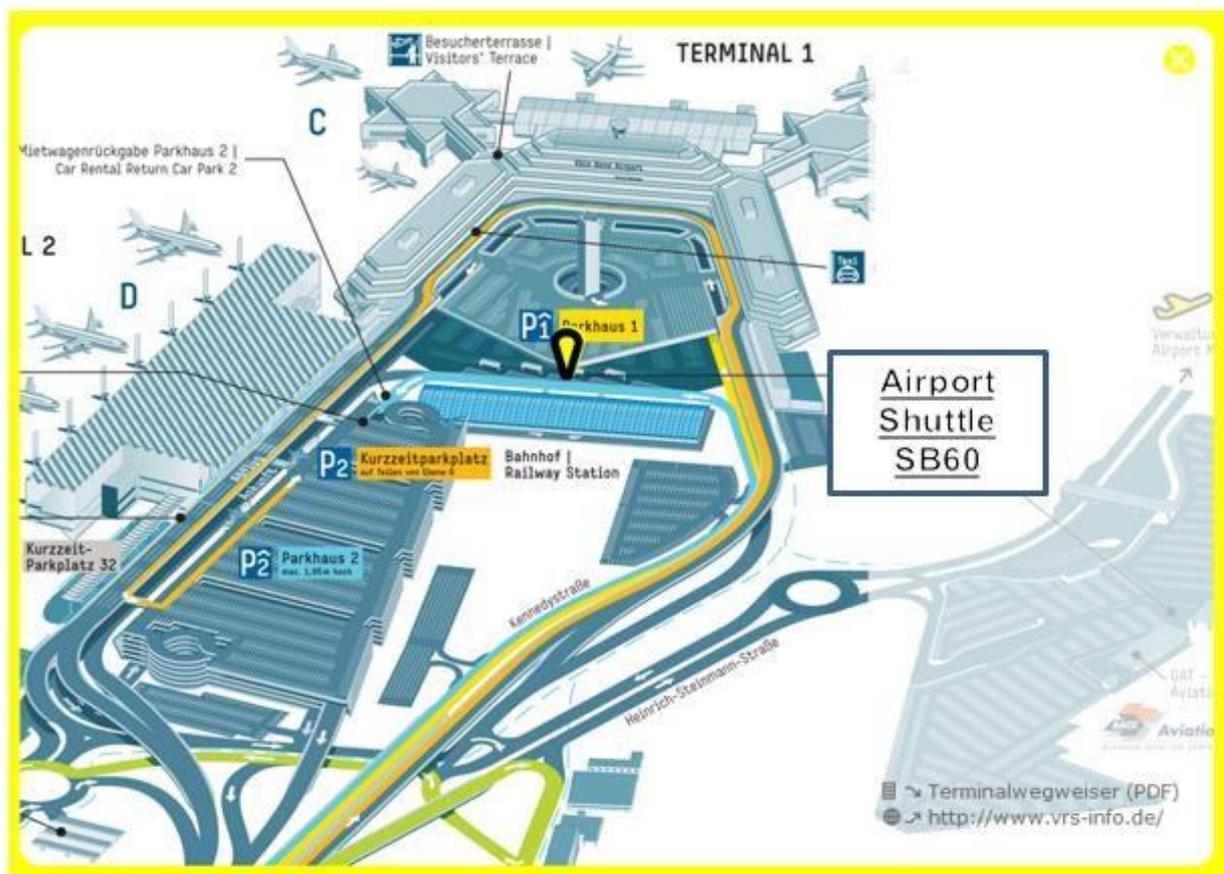
*Bonn, Germany, 20-22 November 2019*

### FACT SHEET FOR PARTICIPANTS

#### I. Getting to Bonn

Bonn is located approximately twenty minutes journey time south of Cologne and two hours north-west of Frankfurt/Main and can be reached from three airports, Cologne/Bonn Airport, Frankfurt International Airport and Düsseldorf Airport.

Participants arriving at **Cologne/Bonn Airport** can reach Bonn city centre by taxi (the fare from the airport to the city centre is approximately €45.00), or by bus (SB 60), departing from the bus stop at Terminal 1 to the city centre (final stop "Hauptbahnhof", main railway station) costing about €8.20. Please see the following map for directions to the bus stop:



Participants arriving at **Frankfurt International Airport** may wish to take the train to Siegburg/Bonn. There is high-speed train service (ICE) between the airport and Siegburg/Bonn. Travel time is approximately 40 minutes and a ticket costs around €66.00 (2nd class). Departure is from the long-distance train station (Fernbahnhof) in the airport complex. The direction is Cologne. The station stop for Bonn is the town of Siegburg (Please get off at: Siegburg/Bonn). Taxis are available for approximately €35.00 from Siegburg to Bonn. You can also catch the tram 66 from Siegburg to Bonn (ticket price €5.10, please press 3 on the ticket machine). The tram journey takes 25 minutes.

Normal train service between Frankfurt International Airport and Bonn main railway station (Hauptbahnhof) is also available (from the long-distance train station (Fernbahnhof) in the airport). Travel time is approximately 1 hour 45 minutes and a ticket costs about €45.00 (2nd class). This trip along the Rhine River is one of the most scenic train trips in Germany and brings you directly into the city centre of Bonn.

From **Düsseldorf Airport** to Bonn there are direct trains, which run hourly and have a travel time of about 66 minutes and a ticket costs about €21.00 (2nd class).

## **II. Meeting Venue**

The meeting will take place at the “Langer Eugen (LE)” inside the UN Campus. The LE building offers all modern meeting facilities and equipment.

### **Address: UN**

#### **Campus Bonn**

Langer Eugen

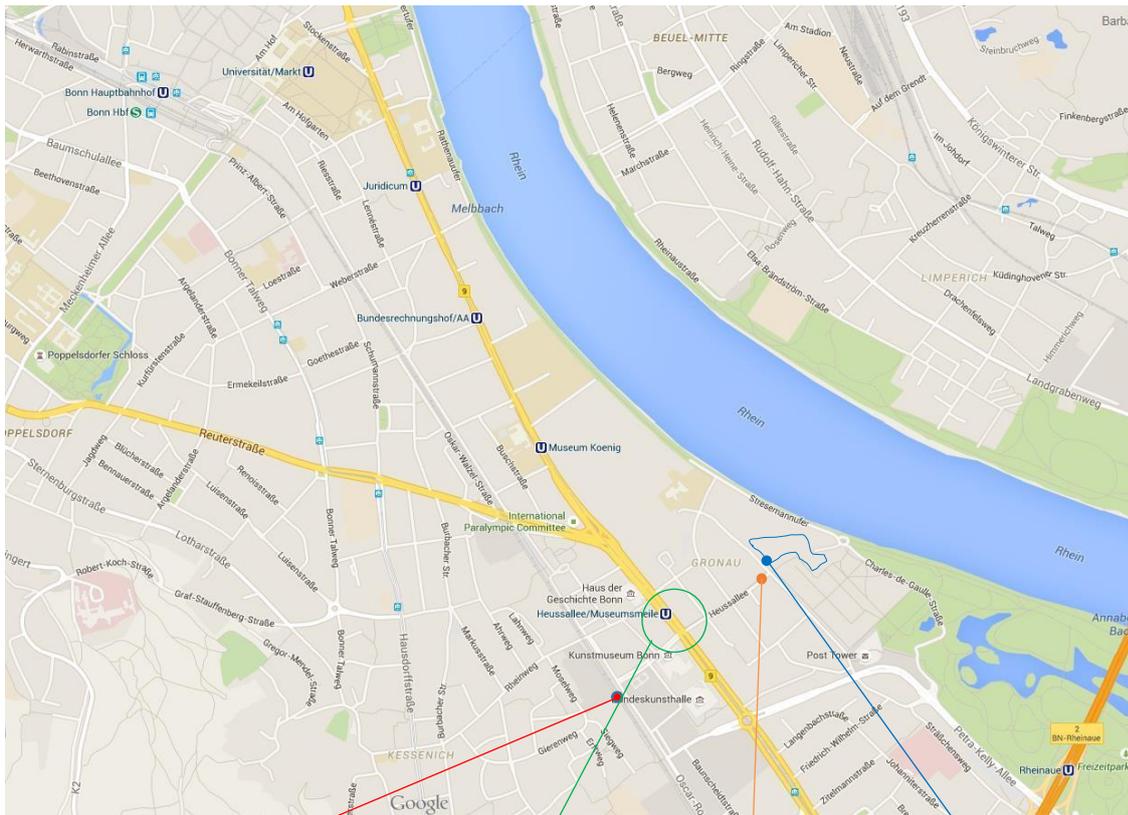
Platz der Vereinten Nationen 1 (former Hermann-Ehlers-Strasse 10)

53113 Bonn

Tel: (+49 228) 815 2401

All participants must present their passports/national ID cards at the UN security guardhouse at the main entrance when they first enter the campus.

## Map showing the UNEP/CMS Secretariat:



**Train**  
**RB 26/30 or RE5**  
 Bonn UN Campus

**Tram 63/16 or 66**  
 Heussallee/  
 Museumsmeile

**610/611 Bus**  
 stop  
 Deutsche Welle

**Main Entrance**  
 To UN Campus

### **How to get to the meeting venue:**

#### **OBy Train – Stop “Bonn UN Campus”:**

From Bonn main railway station (Hauptbahnhof) in the city centre take either the Regional Train RB30 (direction: Ahrweiler, departing from platform 4), RE5 (direction: Koblenz, departing from platform 3) or RB 26 (direction: Mainz, departing from platform 3) to the stop “Bonn UN Campus”.

From the train station Bad Godesberg take either the Regional train RB26 (direction: Köln Messe/ Deutz), RB30 (direction: Bonn Hbf) or RE5 (direction: Wesel) to the stop “Bonn UN Campus”. All these trains depart from platform 2.

From the train stop, you can walk to the UN Campus, which takes around 10 minutes. Due to a construction site, the bus stop “Deutsche Welle”, outside the UN Campus cannot be reached.

#### **OBy tram (U-Bahn) – Stop “Heussallee/ Museumsmeile”:**

From the main railway station (Hauptbahnhof) in the city centre: take tram 63 or 16 (direction Bad Godesberg) or tram 66 (direction Bad Honnef or Ramersdorf) to the stop “Heussallee/Museumsmeile”.

From Bad Godesberg station (Bahnhof): take tram 63/16 (direction: Niehl) to the stop "Heussallee/Museumsmeile". < [Tram 63/Tram 16](#) >.

Upon arrival at the stop Heussallee/Museumsmeile, exit the station by following the sign "UN Campus" and continue walking straight ahead for about 5 minutes till you see a large white building in front of a higher building being the **Langer Eugen** (UN building).

### **By bus:**

From Bonn city centre (Hauptbahnhof) or Bad Godesberg city centre, take Bus 610 or 611 to the stop "Heuseeallee/ Museumsmeile" (Unfortunately, the busstop closest to the UN Campus is currently closed off due to a construction site). < [Bus 610](#) > <[Bus 611](#) >. After getting off, continue walking down Heussallee for about 5 minutes till you see a large white building in front of a higher building being the **Langer Eugen** (UN building).

Tram or bus tickets can be obtained from ticket machines in the stations or in the bus or tram itself. If you are travelling in and around Bonn, press the 1b button, one-way ticket (1 trip) costs €2.90 and a multiple ticket (4 trips) costs €11.30.

### **By taxi:**

The fare for a taxi ride to the Langer Eugen from Bonn city centre (Hauptbahnhof-Main station) is around €10.00 and from Bad Godesberg city center about €15.00. The central phone number for Bonn taxis is +49 (0)228 555 555.

## **III. Registration**

Registration will start at 08.00hrs on Wednesday, 20 November 2019.

## **IV. Hotel accommodation**

Funded participants will receive full DSA and are asked to make their own hotel reservations.

The Secretariat can recommend the following hotels, from which the UN Campus is easily accessible by public transport:

### **2.1. BONNOX Boardinghouse and Hotel**

In der Raste 5-7

53129 Bonn

Tel: (+49 228) 92667808

E-mail: [rezeption@bonnox.de](mailto:rezeption@bonnox.de)

Website: <http://www.bonnox.de/en>

An 8-minute walk from Dt. Telekom Ollenhauerstraße Metro Station, this hotel in Bonn offers self-catered apartments.

### **2.2. Hotel Kaiserhof**

Moltkestraße 64

53173 Bonn – Bad Godesberg

Tel: (+49 228) 957050

E-mail: [info@kaiserhof.bestwestern.de](mailto:info@kaiserhof.bestwestern.de)

Website: <https://www.bestwestern.de/hotels/Bonn-Bad-Godesberg/BEST-WESTERN-HotelKaiserhof>

The Hotel Kaiserhof is located right next to the train and tram station in the centre of BonnBad Godesberg.

### **2.3. Hotel Rheinland (Bad Godesberg)**

Rheinallee 17

53173 Bonn

Tel: (+49 228) 820000

Mail: [rezeption@hotel-rheinland-bonn.de](mailto:rezeption@hotel-rheinland-bonn.de)

Website: <http://www.hotel-rheinland-bonn.de/home.html>

The hotel is conveniently located in the charming villa quarter in the heart of Bad Godesberg, in immediate proximity to all public transportation.

To reach the venue, use the bus in front of the hotel or walk to the “Bad Godesberg station” and follow the tram instructions above.

### **2.4. Motel One Bonn-Beethoven**

Berliner Freiheit 36

53111 Bonn

Tel.: (+49 228) 9727860

Mail: [bonn-beethoven@motel-one.com](mailto:bonn-beethoven@motel-one.com)

Website: <https://www.motel-one.com/en/hotels/bonn/hotel-bonn-beethoven/>

This hotel is located in the city center of Bonn, right next to the tram stop “Bertha-von-SuttnerPlatz”. From here, you can reach the UN Campus by taking the tram line 66 in the direction of

“Bad Honnef” or “Ramersdorf”.

### **2.5. Best Western Domicil Bonn**

Thomas-Mann-Straße 24-26

53111 Bonn

Tel.: (+49 228) 729090

Mail: [info@domicil-bonn.bestwestern.de](mailto:info@domicil-bonn.bestwestern.de)

Website: <https://www.bestwestern.de/hotels/Bonn/Best-Western-Hotel-Domicil>

This hotel is located in close proximity to Bonn Central Station. From Bonn Central Station you can either take the tram (line 16, 63 or 66) or the regional train to the stop “UN Campus”. Please follow the instructions above under point II.

## **3. Leisure Tax:**

The city of Bonn charges an overnight stay tax of 5% on the room accommodation rate from 01.07.2015 onwards for leisure travel, which needs to be paid by the guests to the hotel. This tax is NOT INCLUDED in the hotel rates and needs to be paid additionally in the hotel.

**Business travelers are EXEMPTED from this tax when showing an adequate verification that they are in Bonn for business purposes! The Secretariat will provide the participants with personalized invitation letters to avoid payment of this tax.**

Furthermore, please fill out the tax exemption form and hand it to the hotel staff. The form can be found on the CMS [website](#).

#### 4. Lunch

Unfortunately, the canteen in Langer Eugen is no longer functioning. In the AHH building, there is a small café, where delegates can purchase sandwiches and salads for lunch. Other than that, there are only a few options around the UN Campus:

- Foodtrucks
- Restaurant Leander at GOP theater
- Business Lunch at the Marriott Hotel
- Business Lunch at Forissimo Restaurant (Italian cuisine)

Since leaving the UN Campus requires another security check, which takes time, we would advise participants to bring their own lunch.

#### V. Weather

The meeting is being held in November, which is autumn in Bonn. The weather in Bonn is usually cold and rainy during these days. The average maximum day temperature is 9°C (48.2°F). The average night-temperature is usually a cold 4°C (39.2°F). Therefore, do not forget to bring your raincoat, umbrella and a pullover.

#### VI. Currency

Germany's currency is the Euro (€). As of 1 September 2019, the exchange rate was € 0.9 for 1 USD. Credit cards are accepted in hotels and in most restaurants in Bonn, but not in many shops.

#### VII. Voltage and Type of Pins

In Germany, the electrical plug/ outlet and voltage operates on **220 volts, 50 Hz**, with round-prong European-style plugs that fit into recessed wall sockets/ points. Many appliances with their own power adapters (such as laptop computers and digital cameras) can be plugged into either 110-120 volt or 220-240 volt sockets/points and will adapt to the voltage automatically.



#### VIII. Visas

Upon request, an official letter of invitation will be sent to participants. This can be attached to the German visa application. Visas can be obtained from your nearest German embassy or consulate. Information and Addresses can be downloaded from the website of the [German Foreign Office](#).

If you have any difficulties obtaining a visa, please contact the Secretariat: [cms.secretariat@cms.int](mailto:cms.secretariat@cms.int).

## **IX. Working language of the meeting**

The meeting will be conducted in English, French and Spanish, with interpretation during plenary sessions.

## **X. Internet**

WiFi will be provided free of charge in the meeting rooms and for the duration of the meeting.

## **XI. Identification badges**

All participants will receive an identification badge to access the venue. You are requested to wear this badge during your stay at UN Campus.

## **XII. Time zone**

Germany is in the Central European Time zone. GMT +1 hour

## **XIII. Information on Bonn**

For information on Bonn and its region please refer to:

<http://www.bonn-region.de/english.html>

## **XIV. Useful Numbers**

Country dialling code: +49

City dialling code: (0)228

Railway Station Bonn: 0228 19419

Emergency: 112

Police: 110

Fire: 112

Doctors: 0228 364567 or 0228 19257

UNEP/CMS Secretariat: 0228 815 2401

## **XV. Security requirements in the building**

Please note the standard security requirements that you need to be familiar with when you visit us here at the UN Campus in Bonn:

1. No friends or family members are allowed to enter the UN Campus unless they are participants
2. Participants should not use the facilities of other offices on the conference floors

3. Smoking is only allowed outside the building
4. All participants will be checked against their passports/national ID cards
5. The participants are not allowed to move throughout the building unless attended by Secretariat Staff
6. Please report any loss of conference ID badge to the Security for corrective action regarding the access
7. Participants should not leave their personal items of value unattended
8. Participants should appear at the entrance of the building half an hour earlier in order to ensure that there is enough time to deal with the last minute changes if there are any