



MEMORANDUM OF UNDERSTANDING ON THE CONSERVATION OF MIGRATORY SHARKS CMS/Sharks/MOS2/Doc.4.2

08 February 2016

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Second Meeting of the Signatories
San José, Costa Rica, 15-19 February 2016
Agenda Item 4

PROVISIONAL ANNOTATED AGENDA AND MEETING SCHEDULE

**SECOND MEETING OF THE SIGNATORIES TO THE MEMORANDUM OF UNDERSTANDING
ON THE CONSERVATION OF MIGRATORY SHARKS**
San José, Costa Rica, 15-19 February 2016

PROVISIONAL ANNOTATED AGENDA AND MEETING SCHEDULE

(as at 8 February)

Sunday 14th February - Pre-meeting

Time	Agenda Item	Relevant Documents	Action requested
09.30 – open ended	<p>Informal, open-ended meeting of the Intersessional Working Group</p> <p>This informal meeting, convened by the co-chairs of the IWG, is intended to inform other Signatories of the progress the group has made to date. It will focus on the two documents the group was mandated to work on: Doc.2.2 on Rules of Procedure, and Doc.11.1 on Cooperating Partners.</p> <p><i>Only open to Signatory States, all of which are invited to attend.</i></p>	Doc.2.2 Doc.11.1	– Advance discussion in preparation for MOS2

Monday 15th February

Time	Agenda Item	Relevant Documents	Action requested
07.30 – 09.30	Registration		
09.30 – 12.30	1. Opening of the Meeting Welcoming and key-note addresses from invited speakers	<i>no document</i>	
	2. Rules of Procedure		
	<u>2.1 Provisional Rules of Procedure for Meetings of the Signatories to the CMS Sharks MOU</u> In the absence of agreed Rules of Procedure (RoP), provisional RoP are proposed for adoption until such time as final rules are adopted under agenda item 2.2 later in the programme.	Doc.2.1	– Note the Provisional RoP, which apply until such time as they are amended or new rules are adopted.
	3. Election of Officers	<i>no document</i>	– Elect Chair and Vice-Chair of the Meeting from among the Signatories in attendance
	4. Agenda and Schedule		
	<u>4.1 Provisional Agenda and list of Documents</u>	Doc.4.1/Rev.2	– No action requested
	<u>4.2 Provisional Annotated Agenda and Meeting Schedule</u>	Doc.4.2	– Review and adopt the agenda and schedule
	5. Credentials Committee	<i>no document</i>	– Establish a Credentials Committee comprising one representative from each region (Africa; Asia; North America; Europe; Oceania; and South & Central America & the Caribbean).
6. Admission of Observers The Meeting will be invited to admit representatives from non-Signatory Range States, IGOs, and international and national NGOs as observers.	Doc.6.1 Doc 6.1/Annex/Rev.1	– Admit observers present at the Meeting	
12.30 – 14.30	Lunch Break		
13.30 – 14.30	Side events (see separate schedule) and working groups (to be announced)		

Time	Agenda Item	Documents	Action requested
14.30- 17.30	7. Reports		
	<u>7.1 Report of the Secretariat</u> The Secretariat will report on developments and activities since MOS1.	Doc.7.1 <i>see also:</i> Inf.8 Inf.9 Inf.16 Inf.17	<ul style="list-style-type: none"> – Take note of the report; – Provide any guidance to the Secretariat as may be appropriate; – Consider the invitation from CMS Parties regarding the Strategic Plan for Migratory Species.
	<u>7.2 Reports of Signatories and Cooperating Partners</u> National reports of Signatories and Cooperating Partners have been published on the meeting website and it is not envisaged to have comprehensive presentations of national activities. But any Signatories or Cooperating Partners that have news they would like to share at this point in the meeting are invited to do so.	<i>see national reports</i>	<ul style="list-style-type: none"> – Take note.
	<u>7.3 Report of the Advisory Committee</u> The Chair of the Advisory Committee will report on the Committee's work during the last triennium and the outcome of AC1. Recommendations from AC1, contained in Doc 13.2, will be discussed under the respective agenda items.	Doc.7.3 Doc. 13.2	<ul style="list-style-type: none"> – Take note of the report; – Provide any advice as appropriate.
	<u>7.4 Report of the Intersessional Working Group</u> The Chairs of the IWG will report on the group's work during the last triennium. The draft documents produced by the IWG will be discussed under agenda items 2.2 and 11.1.	<i>no document</i>	<ul style="list-style-type: none"> – Take note of the report.
	<u>7.5 Reports of Observers</u> It is not envisaged to have activities of observers presented in plenary. Reports and statements submitted by observers will be published as information documents. But any observers that have news they would like to share at this point in the meeting is invited to do so.	<i>see information documents</i>	<ul style="list-style-type: none"> – Take note.

Time	Agenda Item	Documents	Action requested
14.30- 17.30 <i>continued</i>	8.Proposals to amend the MOU including its Annexes		
	8.1 Text of the MOU <u>8.1.1 Proposals for the amendment of the CMS Sharks MOU</u> The European Union will introduce a proposal for the amendment of the MOU for consideration by the Signatories. This item should be considered together with Doc.2.2 below.	Doc.8.1.1/Rev.1 Annex 1	– Review and consider for adoption the proposal for the amendment of the MOU.
	2. Rules of Procedure <u>2.2 Proposed Rules of Procedure for the Meetings of the Signatories to the CMS Sharks MOU</u> Draft RoP, as presented by the Chair of the Intersessional Working Group, are proposed for discussion and adoption. This item should be considered together with Doc.8.1.1 above.	Doc.2.2, Annex 1 and Annex 2	– Review the key decisions of the IWG listed in Annex 1; – Consider the EU proposal contained in Doc.8.1.1 Annex.1; – Finalize and adopt the proposed Rules of Procedure contained in Annex 2.
	8.1 Text of the MOU <u>8.1.1 Proposals for the amendment of the CMS Sharks MOU (Continued)</u> The European Union will introduce a 2 nd proposal for the amendment of the MOU for consideration by the Signatories. This item should be considered together with, Doc.10.1 (Proposed Budget), Doc 11.1 (Cooperating Partners), .Doc.13.1 (Advisory Committee) and Doc. 13.2 (Recommendations of AC1).	Doc.8.1.1/Rev.1 Annex 2 <i>See also:</i> Doc.10.1 Doc.11.1 Doc 13.1 Doc.13.2	– Review and consider for adoption the proposal for the amendment of the MOU.
18.30 -	Reception hosted by the Government of Costa Rica		Venue: Park Inn Hotel

Tuesday 16th February

Time	Agenda Item	Documents	Action requested
08.00 – 09.30	Registration		
09.30 – 12.30	8.3 Annex 3 to the MOU		
	<u>8.3.1 Proposal for the amendment of Annex 3 to the MOU</u> MOS1 requested the AC to complete the columns on priorities, timeframe and responsibilities in the adopted Conservation Plan, which was later circulated to Signatories for comment. None were received.	Doc.8.3.1/Rev.1	– Review the draft revision of the Conservation Plan attached as Annex 1 for adoption.
	9. Programme of Work		
	<u>9.1 Draft Programme of Work (2016-2018) to support the Implementation of the CMS Sharks MOU</u> The Secretariat will present the draft Programme of Work, which aims to provide guidance to the Signatories, Advisory Committee, Secretariat and Cooperating Partners on the implementation of the MOU during the next triennium. It proposes activities based on the Conservation Plan and priorities as identified by the AC (see Doc.8.3.1/Rev1). It includes information on the financing of activities which should be taken into consideration in discussion under agenda item 10 (Budget).	Doc.9.1 <i>see also:</i> Doc.9.2 Doc.10.1 Doc.11.2 Doc. 13.2 Inf.12	– Review and approve the draft 2016-2018 Programme of Work, including the changes and recommendations of the AC1 (CMS/Sharks/MOS2/Doc.13.2); – Consider the establishment of the Species Working Group (SWG) and the Bycatch Working Group (BWG), under the Advisory Committee; – Allocate funding to the activities of the PoW.
	<u>9.2 Conservation priorities for shark and ray species included and proposed for inclusion in Annex 1 of the Sharks MOU</u> The Secretariat will introduce the outcome of a study which was commissioned to provide guidance on conservation priorities for species listed and proposed for inclusion in Annex 1 of the MOU.	Doc.9.2 <i>see also:</i> Doc.9.1 Doc.13.2 Inf.12	– Take note of the study on conservation priorities presented as CMS/Sharks/MOS2/Inf.12; – Consider the Recommendations of the First Meeting of the Advisory Committee, which will be presented in CMS/Sharks/MOS2/Doc.13.2 after AC1; – Consider the proposed conservation priorities as a basis for the work of the proposed Species Working Group (SWG)

	<p><u>11.2 Strategy for cooperation with Regional Fisheries Management Organizations, Regional Seas Conventions and Fisheries-related Organizations</u></p> <p>The Secretariat will make suggestions on future cooperation with RFMOs, RSCs and related organizations aiming to improve cooperation on the implementation of the MOU. Recommendations of AC1 will be taken into account.</p>	<p>Doc.11.2 <i>see also:</i> Doc.13.2 Inf.16</p>	<ul style="list-style-type: none"> – Consider the actions proposed by the Secretariat; – Consider the recommendations of the AC which will be presented in Doc.13.2 immediately before the MOS2;
12.30 – 14.30	Lunch Break		
13.30 – 14.30	Side events (see separate schedule) and working groups (to be announced)		
14.30 – 17.30	10. Administrative and Budgetary Matters		
	<p><u>10.2 Report on the Implementation of the Budget for the Triennium 2013-2015</u></p> <p>The Secretariat will present its report on the performance and implementation of the CMS Sharks MOU budget for the triennium 2013-2015.</p>	Doc.10.2	<ul style="list-style-type: none"> – Take note of the report.
	<p><u>10.1 Proposed Budget for the Sharks MOU Secretariat</u></p> <p>The Secretariat will introduce its proposal for resourcing the Secretariat in accordance with Section 8 of the MOU. Two budget scenarios, aimed at providing adequate and predictable resources for the MOU and suggestions to provide the Secretariat with financial security are presented.</p> <p>The Meeting may decide to create a dedicated Working Group for matters related to the budget.</p>	<p>Doc.10.1/Rev.1 <i>see also:</i> Doc.9.1 Inf.15</p>	<ul style="list-style-type: none"> – Review the budget scenarios presented in the Annexes, also taking into account discussions under agenda item 9, and adopt a Budget for 2016-2018; – Agree to share the costs based on the apportionment to be agreed on in Annex 4; – Adopt the revised Terms of Reference for the Trust Fund, presented in Annex 5, and request the UNEP Executive Director to extend the Trust Fund for a further three years.
	Discussion in Plenary or Working Groups		
18.30 – 19.30	Side events (see separate schedule) and working groups (to be announced)		

Wednesday 17th February

Time	Agenda Item	Documents	Action requested
09.00 – 10.00	Address by His Excellency, Luis Guillermo Solís, President of Costa Rica		
10.30 – 12.30	8. Proposals to amend the MOU including its Annexes 8.2 Annex 1 to the MOU		
	<u>8.2.1 – 8.2.9 Proposals for the Inclusion of Species in Annex 1</u> The Secretariat, will introduce eight proposals for the inclusion of 22 species in Annex 1. All species concerned have been listed in CMS Appendix II, which foresees that these species should be covered by a specialized agreement, which in the case of elasmobranchs was constituted as the CMS Sharks MOU. They are presented for consideration in accordance with MOS1 Outcome 1.4.	Doc.8.2.1/Rev.1 – Doc.8.2.9	– Review and consider for adoption the proposals for amendments to Annex 1; – Take note of the recommendations from the Advisory Committee presented as document Doc. 8.2.10.
	<u>8.2.10 Assessment of Proposals for the Inclusion of Species in Annex 1 of the Sharks MOU</u> The Chair of the AC will introduce the assessments of all proposals, prepared by the AC, and any new information arising from AC1.	Doc.8.2.10	– Take note of the Advisory Committee's assessments and recommendations, presented in Annex 1-8 to this document.
12.30 – 14.30	Lunch Break		
13.30 – 14.30	Side events (see separate schedule) and working groups (to be announced)		
14.30 – 17.30	11. Partnerships		
	<u>11.1 Cooperating Partners to the CMS Sharks MOU</u> Draft Terms of Reference for Cooperating Partners will be introduced by the Chairs of the IWG. The list of organizations, which have expressed their interest to sign the MOU as Cooperating Partners will be presented. These organizations will have the opportunity to present themselves and their aim to support the implementation of the MOU. Once admitted, organizations will be invited to sign the MOU, at a time to be determined.	Doc.11.1 see also: Inf.6 Inf.16 Inf.18	– Review and adopt the terms of reference in Annex 1. Bracketed text (highlighted in yellow) requires discussion by the MOS. – Consider the letters of interest contained in Annex 2 and Inf.18 and decide whether to admit these organizations as cooperating partners.
	Continuation of previous agenda items		
18.30 – 19.30	Side events (see separate schedule) and working groups (to be announced)		

Thursday 18th February

Time	Agenda Item	Documents	Action requested
09.30 – 12.30	12. National Reporting		
	<u>12.1 Draft Format for National Reports</u> The Chair of the Advisory Committee will present the Committee's draft format for national reports and a proposed procedure for reporting also taking into account the outcome of AC1.	Doc.12.1 <i>see also:</i> Doc.13.2	<ul style="list-style-type: none"> – Review and consider the draft format for national reporting, presented as Annex 1, for adoption; – Consider the recommendations of the AC1, presented in Doc.13.2; – Consider online reporting as a modus operandi for the submission of national reports; – Agree on the frequency and timing of the submission of national reports.
	13. Advisory Committee		
	<u>13.1 Advisory Committee</u> The Secretariat will elaborate on potential changes in the Terms of Reference of the Advisory Committee based on the outcome of AC1 and discussions under agenda items 2, 9 and 10. Signatories from the Asia region are requested to be prepared to appoint two representatives for the Advisory Committee.	Doc.13.1 <i>see also:</i> Doc.8.1.1 Doc.9.1 Doc.10.1 Doc.13.2	<ul style="list-style-type: none"> – Take note, that the Terms of Reference may have to be changed subject to the outcome of the discussions under agenda items 8.1.1, 9 and 10 as well as based on recommendations from AC1 (Doc.13.2). – The Signatories from the Asia region appoint their regional representatives, subject to decisions taken under agenda item 8.1.1. (Doc.8.1.1 Annex.2)
	<u>13.2 Recommendations from the First Meeting of the Advisory Committee</u> This document will be considered under other items earlier in the agenda.	Doc.13.2	

	<p>13.3 Proposal for the Creation of a List of Experts concerned with Shark Conservation</p> <p>The Secretariat will propose to establish and maintain a list of experts in accordance with Objective A 2.5 of the Conservation Plan aiming to provide a directory of regional and global specialists that can be referred to by the Signatories and the Advisory Committee (AC) of the Sharks MOU for scientific and technical advice.</p>	<p>Doc.13.3 <i>see also:</i> Doc.13.2</p>	<ul style="list-style-type: none"> – Consider and approve the establishment of a list of experts, as proposed by the Secretariat; – Review and adopt the initial list of experts presented in Annex 2; – Nominate further experts for inclusion on the list.
12.30 – 14.30	Lunch Break		
13.30 – 14.30	Side events (see separate schedule) and working groups (to be announced)		
14.30 – 17.30	Continuation of previous Agenda Items: Discussion in Plenary or Working Groups		
18.30 – 19.30	Working groups (if required)		

Friday, 19th February

Time	Agenda Item	Documents	Action requested
09.30 – 12.30	<p>Continuation of previous Agenda Items: Discussion in Plenary or Working Groups</p> <p>Adoption of Documents</p>		<ul style="list-style-type: none"> – Adopt the agreed amendments to the MOU and its Annexes; – Adopt documents arising from the Meeting
12.30 – 14.30	Lunch Break		
14.40 – 17.30	<p>14. Date and Venue of the Next Meeting</p> <p>Signatories are invited to set a date for MOS3 and to offer to host the meeting.</p>	<i>no document</i>	<ul style="list-style-type: none"> – Set a date for MOS3; – Consider offering to host MOS3.

	15. Any Other Business	<i>no document</i>	
	16. Closure of the Meeting	<i>no document</i>	