

FINANCIAL MATTERS

Adopted by the Meeting of the Parties at its Second Meeting (Bergen, 26-27 November 2011)

Recalling Article IV 2.a of the Agreement on the Conservation of Gorillas and their Habitats which states that each Party should contribute towards the budget of the Agreement according to the decision taken by the Meeting of the Parties as provided in Article VII 4 of the Convention;

Further recalling Article IV 2.b which states that decisions relating to the budget and contribution by the Parties shall be adopted by the Meeting of the Parties by consensus;

Noting that at its 1st session in December 2008 in Rome, the Meeting of the Parties to the Agreement decided upon an annual contribution of €3,000 towards the cost of implementing the Agreement and that it was emphasized that Parties and Range States could make additional voluntary contributions;

Further noting that the CMS Secretariat has been acting as the Interim Secretariat to the Gorilla Agreement, as agreed at the 32nd CMS Standing Committee in November 2007 and following a decision of the 1st Meeting of the Parties;

Further noting that as no additional funds had been budgeted by either the CMS COP or the Gorilla Agreement MOP, coordination of the Agreement continues to be done by existing UNEP/CMS staff in addition to their regular duties; and

Acknowledging with appreciation the substantial financial and in-kind contribution provided by the donor governments, particularly France, Germany and Monaco, the CMS Secretariat and other organizations to implement the Gorilla Agreement;

*The Meeting of the Parties to the
Agreement on the Conservation of Gorillas and their Habitats*

1. *Approves* the Financial Report for 2009-2011 attached as Annexes 1a and 1b to this Resolution;
2. *Adopts* the budget for 2012-2014 attached as Annexes 2a and 2b to this Resolution;
3. *Reiterates* that the annual contribution, for the execution of activities for the implementation of the Agreement during the 2012-2014 triennium, shall be €3000;

4. *Requests* Parties to take note of the status of Party contributions attached as Annex 3 and *urges* those countries with payment in arrears to pay their dues before the end of 2011;
5. *Further requests* Parties to pay their contributions for the coming triennium promptly, but in any case not later than the end of June of the year to which they relate and to consider, if feasible, paying for the whole triennium in one installment; and
6. *Invites* Parties, Non-Party Range States, donor governments, other organizations and the private sector to make voluntarily contributions to the Agreement, either financially or in-kind, towards activities to implement the Agreement.

Financial report of the Interim Secretariat for the triennium 2009-2011 (in EUR) - Expenditures

Budget line	Budget estimate at MOP 1			Actual Expenditures			Source of funding
	2009	2010	2011	2009	2010	2011	
1.0 Personnel							
1.1 Executive Secretary CMS - 2% ¹	3,337	3,404	3,471	6,680	6,800	6,920	CMS core budget
1.2 Deputy Executive Secretary CMS 2% ¹	2,800	2,856	2,913	5,600	5,720	5,800	CMS core budget
1.3 Programme Officer CMS P4 -10% ²	12,800	13,056	13,317	25,600	13,000	13,300	CMS core budget
1.4 Associate Programme Officer CMS P2/P3 - 50% ³	45,000	45,900	46,818	0	0	14,667	Pledge from Germany
1.5 Programme Officer GRASP P4 10% ⁴	12,800	13,056	13,317				GRASP not reported
1.6 Support Staff CMS GS ⁵	17,500	18,375	19,294	18,000	5,600	5,600	CMS core budget
1.7 Consultants ⁶							VC Germany CMS core budget
	100,000	70,000	70,000	28,800	28,800	24,000	
Personnel sub-total	194,237	166,647	169,130	84,680	59,920	70,287	
2.0 2nd Meeting of the Parties							
2.1 Delegate travel	0	0	21,000	0	0	26,900	CMS core budget
2.2 Venue, logistics (incl. Translation)	0	0	5,000	0	0	8,400	CMS core budget
2.3 Staff travel ⁷	0	0	0	0	0	1,548	CMS core budget
2nd Meeting of the Parties sub-total	0	0	26,000	0	0	36,848	
3.0 1st Technical Committee Meeting							
3.1 Delegate travel							VC Monaco VC Germany
	0	27,300	8,800	0	0	16,900	
3.2 Venue, logistics (incl. Translation)							VC Germany CMS core budget
	0	8,000	5,000	0	0	8,000	
3.3 Staff travel							CMS core budget
	0	0	0	0	0	5,100	
3.4 Miscellaneous							CMS core budget
	0	0	0	0	0	3,000	
1st Technical Committee Meeting sub-total	0	35,300	13,800	0	0	33,000	

Budget line	Budget estimate at MOP 1			Actual Expenditures			Source of funding
	2009	2010	2011	2009	2010	2011	
4.0 Miscellaneous							
4.1 Travel/expenses for YoG 2009 campaign, patron, ambassadors	12,600	0	0	3,000	0	0	CMS core budget
4.2 Travel/mission staff	2,100	2,100	2,100	10,000	0	0	CMS core budget
4.3 Office supplies/IT equipment	1,350	612	625	1,350	612	625	CMS core budget
4.4 Postage/communication	400	410	420	400	410	420	CMS core budget
4.5 Printing	0	1,730	1,765	0	1,730	1,765	CMS core budget
4.6 Outreach and Fundraising	0	967	967	0	0	5,310	PC Rwanda
Miscellaneous sub-total	16,450	5,819	5,877	14,750	2,752	8,120	
5.0 Conservation Fund							
5.1 Selected projects	150,000	150,000	150,000	0	0	0	
5.2 PALF - Wildlife Law Enforcement (Co-funding)	0	0	0	13,274	0	0	VC Monaco
5.3 Conservation Justice - Wildlife Law Enforcement	0	0	0	0	23,400	0	VC Germany
Conservation Fund sub-total	150,000	150,000	150,000	13,274	23,400	0	
6.0 Year of the Gorilla							
6.1 Materials, dissemination	0	0	0	42,000	0	0	VC France CMS core budget
6.2 Website maintenance	0	0	0	1,000	1,000	1,000	CMS core budget
Year of the Gorilla sub-total	0	0	0	43,000	1,000	1,000	
Sub-total	360,687	357,766	338,807	155,704	87,072	149,255	
Programme Support Costs (13%)	46,889	46,510	44,045	20,242	11,319	19,403	
Total	407,576	404,276	382,852	175,946	98,391	168,658	
Total for the triennium 2009-11			1,194,704			442,995	

- 1: Actual working time was 4%.
- 2: Actual working time was 20% in 2009 and 10% in 2010 and 2011
- 3: Funding for this position has been provided since July 2011
- 4: GRASP provided 5% of a P4 officers working time in 2009; costs are not reported here
- 5: More working time than estimated was spent in 2010 and 2011
- 6: The consultant was partly paid from voluntary contributions from Germany for the YOG website in 2009
- 7: Staff travel costs were calculated on the basis of 2 DSAs (Daily Subsistence Allowance) for the two meeting days for three staff members

PC: Party Contribution

VC: Voluntary Contribution

GRASP: Great Apes Survival Partnership

YOG: Year of the Gorilla

Financial report of the Interim Secretariat for the triennium 2009-2011 (in EUR) –Sources of funding

Source of funding	2009	2010	2011	Total
CMS core budget	91,988	63,672	110,428	266,088
Party contributions	0	0	5,310	5,310
Pledge from Germany (for personnel)	0	0	14,667	14,667
Voluntary contributions in general	63,717	23,400	18,850	105,966
Sub-total	155,704	87,072	149,255	392,031
Programme Support Costs (13%)	20,242	11,319	19,403	50,964
Total	175,946	98,391	168,658	442,995

Draft budget for the triennium 2012-2014 (in EUR) - Proposed Expenditures

Budget line	2012	2013	2014	Total	Source
1.0 Personnel					
1.1 Executive Secretary (D1, part-time 4%)	6,400	6,500	6,700	19,600	CMS core budget
1.2 Deputy Executive Secretary (P5, part-time 4%)	5,900	6,000	6,200	18,100	CMS core budget
1.3 Agreement Officer (P4, part-time 10%)	13,500	13,800	14,000	41,300	CMS core budget
1.4 Associate Programme Officer (P2, part-time 40%)	35,000	35,000	35,000	105,000	Pledge from Germany
1.5 Administrative Assistant (G5, part-time 10%)	6,100	6,200	6,300	18,600	CMS core budget
1.6 Consultants	5,000	5,000	5,000	15,000	Voluntary contributions
2.0 Travel on official business					
2.1 Secretariat staff	3,000	6,000	6,000	15,000	CMS core budget
2.2 Experts on mission	2,000	2,000	2,000	6,000	Voluntary contributions
Personnel subtotal	76,900	80,500	81,200	238,600	
3.0 2nd Meeting of the Technical Committee					
3.1 Delegate Travel	0	27,000	0	27,000	Voluntary contributions
3.2 Venue, logistics, translation, interpretation	0	15,000	0	15,000	Voluntary contributions
3.3 Staff travel	0	6,000	0	6,000	CMS core budget
4.0 3rd Meeting of the Parties					
4.1 Delegate Travel*	0	0	27,000	27,000	Voluntary contributions
3.2 Venue, logistics, translation, interpretation	0	0	15,000	15,000	Voluntary contributions
4.3 Staff travel	0	0	6,000	6,000	CMS core budget
Meetings subtotal	0	48,000	48,000	96,000	

Budget line	2012	2013	2014	Total	Source
5.0 Office costs					
5.1 Expendable office equipment	500	500	500	1,500	CMS core budget
5.2 Non-expendable office equipment	1,000	1,000	1,000	3,000	CMS core budget
5.3 Maintenance of office equipment	1,000	1,000	1,000	3,000	CMS core budget
5.4 IT Service	3,500	3,600	3,700	10,800	CMS core budget
5.5 Communication	1,000	1,100	1,200	3,300	CMS core budget
Office costs subtotal	7,000	7,200	7,400	21,600	
6.0 Information Materials					
6.1 Flyers, Posters, Publications	5,000	5,000	5,000	15,000	Party contributions
6.2 Website maintenance and fees	300	300	300	900	Voluntary contributions
Information materials subtotal	5,300	5,300	5,300	15,900	
7.0 Projects	50,000	50,000	50,000	150,000	Party contributions Voluntary contributions
Budget sub-total	139,200	191,000	191,900	522,100	
Programme Support Costs (13 %)	18,096	24,830	24,947	67,873	
Budget total	157,296	215,830	216,847	589,973	

Draft budget for the triennium 2012-2014 (in EUR) – Proposed sources of funding

Sources of funding	2012	2013	2014	Total
CMS core budget	41,900	51,700	52,600	146,200
Party contributions	15,929	15,929	15,929	47,788
Pledge from Germany (personnel)	35,000	35,000	35,000	105,000
Subtotal	92,829	102,629	103,529	298,988
Programme Support Costs (13 %)	12,068	13,342	13,459	38,868
Total	104,897	115,971	116,988	337,856
Amount required according to Annex 2a	157,296	215,830	216,847	589,973
Shortfall to be met from Voluntary contributions (net)	52,399	99,859	99,859	252,117
Programme Support Costs (13 %)	6,812	12,982	12,982	32,775
Shortfall to be met from Voluntary Contributions (gross)	59,211	112,841	112,841	284,892

Status of Party Contributions (as at 31 October 2011)

Parties	Pledges (in EUR)			Payments received (in EUR)			Amount in arrears at 31 Oct 2011
	2009	2010	2011	2009	2010	2011	
Central African Republic	3,000	3,000	3,000	0	0	0	9,000
Republic of Congo	3,000	3,000	3,000	0	0	0	9,000
Democratic Republic of Congo	3,000	3,000	3,000	0	0	0	9,000
Gabon	3,000	3,000	3,000	0	0	0	9,000
Nigeria	3,000	3,000	3,000	0	0	0	9,000
Rwanda	3,000	3,000	3,000	0	0	6,000	3,000
Total	18,000	18,000	18,000	0	0	6,000	48,000