

ANNEX I TO RESOLUTION 8.3*

A) BUDGET ESTIMATES FOR 2006-2008 - CMS TRUST FUND IN EUROS

Budget line	Description	2006	2007	2008	Total
Executive Management and Institutions Unit					
1101	Executive Secretary	195,233	198,540	200,576	594,348
1102	Deputy Executive Secretary	150,368	153,167	154,948	458,483
1103	CMS Senior Advisor (part time)	21,203	21,203	21,203	63,608
1301	Personal Assistant	73,361	77,092	80,909	231,362
1304	Admin Assistant	73,361	77,092	80,909	231,362
	Subtotal	513,525	527,094	538,544	1,579,162
Executive Management Support					
2290	Membership Promotion	4,241			4,241
5401	Hospitality				
	Subtotal	4,241	0	0	4,241
Institutions					
3301	Standing Committee Meetings Support to Delegates		13,570	14,418	27,987
3302	Scientific Council Meetings Support to Delegates		46,646		46,646
3303	COP 9 Support to Delegates			51,734	51,734
1201	Consultancies - translation	67,848	67,848	84,810	220,506
1202	Consultancies - COP servicing (salary/travel)			373,164	373,164
1221	Consultancies - experts	4,241			4,241
1602	COP 9 Travel of CMS Staff			38,165	38,165
	Subtotal	72,089	128,063	562,290	762,442
Total Executive Management and Institutions Unit		589,854	655,157	1,100,834	2,345,845
External Relations Partnerships & Media Unit					
1103	Inter-Agency Liaison Officer	126,961	129,335	131,116	387,412
1306	Senior Information/Media Assistant	73,361	77,092	80,909	231,362
	Subtotal	200,321	206,428	212,025	618,774
External Relations and Media Projects					
2210	Outreach and Fundraising	48,342	48,342	48,342	145,025
5201	Information and Publicity Materials	8,481	8,481	8,481	25,443
	Subtotal	56,823	56,823	56,823	170,468
Total External Relations Partnerships & Media Unit		257,144	263,250	268,848	789,242
Science & Conservation Unit					
1104	Scientific and Technical Officer	126,961	129,335	131,116	387,412
1105	Agreements Development Officer	126,961	129,335	131,116	387,412
1307	Secretary	73,361	77,092	80,909	231,362
	Subtotal	327,282	335,763	343,141	1,006,186
Conservation and Implementation Projects					
2230	Conservation Grants & Projects	41,696	41,695	41,695	125,086
2260	Agreements & MoUs	64,317	64,317	64,317	192,951
	Subtotal	106,013	106,013	106,012	318,038

* Revised version March 2006.

Budget line	Description	2006	2007	2008	Total
Total Science & Conservation Unit		433,295	441,775	449,153	1,324,223
Information and Capacity-Building Unit					
1106	Information Officer	126,961	129,335	131,116	387,412
1303	Computer Operations Clerk	73,361	77,092	80,909	231,362
1305	Secretary-Clerk	73,361	77,092	80,909	231,362
1308	Registry Clerk	73,361	77,092	80,909	231,362
	Subtotal	347,043	360,612	373,842	1,081,497
Information & Capacity Building Projects					
2201	Capacity Building Events	8,481	8,481	8,481	25,443
2205	Information Management Plan	25,443	25,443	25,443	76,329
	GROMS	4,241	4,241		8,481
	Subtotal	38,165	38,165	33,924	110,253
Total Information and Capacity-Building		385,207	398,777	407,766	1,191,750
Administration Unit					
1107	Administrative and Fund Management Officer				
1300	Finance Assistant				
1310	Finance Assistant				
1311	Administrative Assistant - Procurement				
1312	Administrative Assistant - Travel				
	Subtotal	0	0	0	0
<i>Common secretariat costs</i>					
1601	Travel: Staff on mission	55,127	55,127	56,484	166,737
4100	Office supplies	4,241	4,665	5,089	13,994
4200	Non-expendable equipment	8,481	9,329	10,177	27,987
5101	Maintenance of computers	1,696	2,120	2,544	6,361
5102	Maintenance of photocopier	5,089	5,513	5,937	16,538
5301	Communications (fax, telephone)	14,418	15,266	16,114	45,797
5302	Postage and Courier	5,089	5,513	5,937	16,538
5303	Miscellaneous	2,120	2,544	2,968	7,633
5304	Bank charges	2,544	2,968	3,392	8,905
	Subtotal	98,804	103,044	108,642	310,490
Total Administration Unit		98,804	103,044	108,642	310,490
	Saving bank charges	-2,120	-2,290	-2,375	-6,785
	2% of salary cost - Vacancies	-25,448	-25,449	-25,449	-76,346
	Secretariat efficiency (Annex C-14)	-7,067	-7,067	-7,068	-21,203
	Grand subtotal	1,729,668	1,827,198	2,300,352	5,857,217
6000	13% overhead cost	224,857	237,536	299,046	761,438
Grand total in Euros		1,954,525	2,064,733	2,599,397	6,618,655
	Amount from reserve, recovery of subscription arrears, and subscriptions of new parties	-84,810	-84,810	-84,810	-254,430
Grand total to be shared by the Parties in EUROS		1,869,715	1,979,923	2,514,587	6,364,225

B) BUDGET ESTIMATES FOR 2006-2008 - CMS TRUST FUND IN DOLLARS

Budget line	Description	2006	2007	2008	Total
Executive Management and Institutions Unit					
1101	Executive Secretary	230,200	234,100	236,500	700,800
1102	Deputy Executive Secretary	177,300	180,600	182,700	540,600
1103	CMS Senior Advisor (part time)	25,000	25,000	25,000	75,000
1301	Personal Assistant	86,500	90,900	95,400	272,800
1304	Admin Assistant	865,500	90,900	95,400	272,800
	Subtotal	605,500	621,500	635,000	1,862,000
Executive Management Support					
2290	Membership Promotion	5,000			5,000
5401	Hospitality				
	Subtotal	5,000	0	0	5,000
Institutions					
3301	Standing Committee Meetings Support to Delegates		16,000	17,000	33,000
3302	Scientific Council Meetings Support to Delegates		55,000		55,000
3303	COP 9 Support to Delegates			61,000	61,000
1201	Consultancies - translation	80,000	80,000	100,000	260,000
1202	Consultancies - COP servicing (salary/travel)			440,000	440,000
1221	Consultancies – experts	5,000			5,000
1602	COP 9 Travel of CMS Staff			45,000	45,000
	Subtotal	85,000	151,000	663,000	899,000
	Total Executive Management and Institutions Unit	695,500	772,500	1,298,000	2,766,000
External Relations Partnerships & Media Unit					
1103	Inter-Agency Liaison Officer	149,700	152,500	154,600	456,800
1306	Senior Information/Media Assistant	86,500	90,900	95,400	272,800
	Subtotal	236,200	243,400	250,000	729,600
External Relations and Media Projects					
2210	Outreach and Fundraising	57,000	57,000	57,000	171,000
5201	Information and Publicity Materials	10,000	10,000	10,000	30,000
	Subtotal	67,000	67,000	67,000	201,000
	Total External Relations Partnerships & Media Unit	303,200	310,400	317,000	930,600
Science & Conservation Unit					
1104	Scientific and Technical Officer	149,700	152,500	154,600	456,800
1105	Agreements Development Officer	149,700	152,500	154,600	456,800
1307	Secretary	86,500	90,900	95,400	272,800
	Subtotal	385,900	395,900	404,600	1,186,400

Budget line	Description	2006	2007	2008	Total
Conservation and Implementation Projects					
2230	Conservation Grants & Projects	49,164	49,163	49,163	147,490
2260	Agreements & MoUs	75,837	75,837	75,836	227,510
	Subtotal	125,001	125,000	124,999	375,000
	Total Science & Conservation Unit	510,901	520,900	529,599	1,561,400
Information and Capacity-Building Unit					
1106	Information Officer	149,700	152,500	154,600	456,800
1303	Computer Operations Clerk	86,500	90,900	95,400	272,800

Budget line	Description	2006	2007	2008	Total
1305	Secretary-Clerk	86,500	90,900	95,400	272,800
1308	Registry Clerk	86,500	90,900	95,400	272,800
	Subtotal	409,200	425,200	440,800	1,275,200
Information & Capacity Building Projects					
2201	Capacity Building Events	10,000	10,000	10,000	30,000
2205	Information Management Plan	30,000	30,000	30,000	90,000
	GROMS	5,000	5,000		10,000
	Subtotal	45,000	45,000	40,000	130,000
Total Information and Capacity-Building		454,200	470,200	480,800	1,405,200
Administration Unit					
1107	Administrative and Fund Management Officer				
1300	Finance Assistant				
1310	Finance Assistant				
1311	Administrative Assistant - Procurement				
1312	Administrative Assistant - Travel				
	Subtotal		0	0	0
<i>Common secretariat costs</i>					
1601	Travel: Staff on mission	65,000	65,000	66,601	196,601
4100	Office supplies	5,000	5,500	6,000	16,500
4200	Non-expendable equipment	10,000	11,000	12,000	33,000
5101	Maintenance of computers	2,000	2,500	3,000	7,500
5102	Maintenance of photocopier	6,000	6,500	7,000	19,500
5301	Communications (fax, telephone)	17,000	18,000	19,000	54,000
5302	Postage and Courier	6,000	6,500	7,000	19,500
5303	Miscellaneous	2,500	3,000	3,500	9,000
5304	Bank charges	3,000	3,500	4,000	10,500
	Subtotal	116,500	121,500	128,101	366,101
Total Administration Unit		116,500	121,500	128,101	366,101
	Saving bank charges	-2,500	-2,700	-2,800	-8,000
	2% of salary cost - Vacancies	-30,006	-30,007	-30,007	-90,020
	Secretariat efficiency (Annex C-14)	-8,333	-8,333	-8,334	-25,000
	Grand subtotal	2,039,462	2,154,460	2,712,359	6,906,281
6000	13% overhead cost	265,130	280,080	352,607	897,817
Grand total in Dollars		2,304,592	2,434,540	3,064,966	7,804,093
	Amount from reserve, recovery of subscription arrears, and subscriptions of new parties	-100,000	-100,000	-100,000	-300,000
Grand total to be shared by the Parties in Dollars		2,204,592	2,334,540	2,964,966	7,504,093